Campus Alberta Quality Council

Tenth Annual Report

1 April 2013 – 31 March 2014

**2004 – 2014
10th Anniversary**

Alberta Government

Campus Alberta Quality Council

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28 July 2014

Honourable Dave Hancock
Premier and Minister of Innovation and Advanced Education
Room 408 Legislature Building
10800 97 Avenue
Edmonton, AB T5K 2B6

Dear Mr. Hancock:

RE: Campus Alberta Quality Council Tenth Annual Report
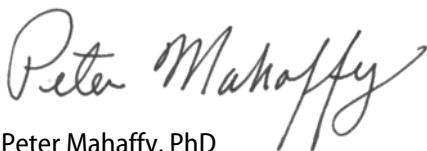
On behalf of the Campus Alberta Quality Council (CAQC), we have the pleasure of providing you with our Tenth Annual Report for the period 1 April 2013 through 31 March 2014.

This report highlights some of the main activities in which CAQC has been engaged during a busy and productive year. On Council's recommendation you and the former Minister of Enterprise and Advanced Education, the Honourable Thomas Lukaszuk, approved twenty three degree programs proposed by resident and non-resident institutions. Seventeen of these were at the undergraduate level and six were at the graduate level. Each program recommended for approval was thoroughly examined and evaluated using the standards established and published by CAQC.

During the reporting year, Council continued to work closely and proactively with Alberta post-secondary institutions on a number of collaborative projects. The Audit Pilot Task Force completed its work and reported to the Ministry, the Comprehensive Academic and Research Institutions (CARI) and CAQC with all three partners approving the Task Force recommendations. Council also finalized the revised template for submission of new proposals and is working with the CARI institutions on two modulations. The Monitoring Standing Committee of Council (MSC) initiated a collaboration with Mount Royal University, MacEwan University, NAIT and SAIT to develop appropriate expectations and indicators of scholarly activity for faculty teaching in their baccalaureate degree programs. MSC also reviewed and provided feedback on the results of five institutional cyclical program reviews and provided advice to several institutions regarding their policies and procedures for such program reviews.

CAQC is committed to the quality of the degree-level programming offered in Alberta and observes that, in the context of the changes in the post-secondary landscape during the first decade of Council's work, we are confident that institutions within the system share that responsibility appropriately with Council and with the Ministry. We would like to acknowledge the work of Council members, Marilyn Patton, Director and the three other members who comprise the highly skilled and professional Secretariat, Guy Germain, Alex Makar and Shirley Miskowicz-Thomson. We also thank you and other members of your Ministry for your on-going support and confidence in our work.

Sincerely,

Peter Mahaffy, PhD
Interim Co-Chair

Art Quinney, PhD
Interim Co-Chair

CAQC Mandate

The Campus Alberta Quality Council is an arms-length quality assurance agency that makes recommendations to the Minister of Innovation and Advanced Education (IAE) on applications from post-secondary institutions seeking to offer new degree programs in Alberta under the terms of the *Post-secondary Learning Act (PSLA)* and the Programs of Study Regulation (91/2009). CAQC's Mandate and Roles Document outlines the Minister's and Council's responsibilities and accountabilities.

Other than degrees in divinity, all new degree programs to be offered in Alberta must be approved by the government. Council is charged with the quality review of new degree program proposals referred to it by the Minister and submitted by all:

- ▶ resident public and private institutions
- ▶ non-resident (out-of-province) public and private institutions.

In addition, Council monitors degree programs approved on its recommendation to ensure its standards of quality continue to be met.

Activities of Council

Council is committed to ensuring the quality of proposed degrees, and encouraging institutions to continue enhancing the quality of their degree programs. During the reporting year, Council focused on the following activities:

- ▶ conducting program evaluations and making recommendations to the Minister on applications from post-secondary institutions seeking to offer new degree programs
- ▶ monitoring approved degree programs to ensure their compliance with Council's conditions and quality standards
- ▶ refining Council's procedures and assessment practices with respect to program proposals and monitoring activities
- ▶ offering advice to institutions on Council's quality standards and review and monitoring processes
- ▶ communicating the role of Council to stakeholders within the province and to relevant provincial quality assurance agencies and the public
- ▶ proactively scanning for effective quality assurance practices in other jurisdictions.

In 2013/2014, Council held five meetings, and in keeping with its desire to visit institutions, met at the University of Calgary, Mount Royal University, NAIT and the University of Alberta. The host institution had an opportunity to present on its current programs, quality assurance processes, success in implementing approved programs, and future plans.

Action Plan 2013-2016

As required by the *Public Agencies Governance Framework,* all advisory councils accountable to the Minister of IAE are expected to have an action plan identifying priorities to be undertaken during a three-year planning cycle in order to fulfill their mandates. To align its work with this expectation, Council adopted its second Action Plan at the June 2013 meeting. The plan outlined three goals and 13 priority initiatives aligning Council's work with the Ministry's 2013-16 Business Plan. As of 31 March 2014, the implementation status of CAQC's priority initiatives was as follows:

Goal 1: CAQC carries out quality review processes that are well-developed, efficient and evidence-based.

Priority initiative	Results achieved
▶ Support collaboration within Campus Alberta by ensuring that new collaborative degree arrangements, developed on the basis of the programs approved on Council's recommendation, meet Council's quality standards and conditions.	▪ continued to support collaborative delivery of degree arrangements by reviewing the documentation regarding new partnerships, providing important feedback to institutions, and assisting through its monitoring activities ▪ reviewed Mount Royal University's exemption request to begin a new BEd (Elementary) partnership program with Medicine Hat College before a first cohort of students will have graduated and determined specific issues Council would monitor
▶ Refine Council's quality assessment processes and guidelines with respect to program proposals from non-resident institutions.	
▶ Contribute to the Ministry's review of the Post-secondary Learning Act and Alberta Education's review of high school credentialing.	▪ review of the *PSLA* has been postponed ▪ invited representatives from Alberta Education to its June 2013 meeting to make a presentation on the review of high school credentialing; subsequently the review has been postponed
▶ Review CAQC's internal organizational operations to ensure they are efficient and effective.	▪ added an additional member to Council's Proposal Review Standing Committee (PRSC), adopted a mentorship model for new members, and adopted guidelines regarding the type of consensus required for making decisions ▪ reviewed institutional annual reporting at a face-to-face Monitoring Standing Committee (MSC) meeting to be more efficient

▶ Work with Ministry officials to implement appropriate responses to the Ministry's review of CAQC.	▪ responded to several of the 2012 report's recommendations[1] including:
	  ○ updated chair and member competencies and used them in the recruitment of new members
	  ○ increased transparency in the Chair and member recruitment through a broader and targeted advertising of the positions

Goal 2: Council ensures that degree programs approved on recommendation of CAQC continue to meet Council's quality standards and conditions.

Priority initiative	Results achieved
▶ Align CAQC's expectations and practices to reflect Council's new monitoring principles.	▪ emphasized the importance of external peer review as an important element of an institution's quality assurance processes ▪ assisted institutions in establishing robust internal quality assurance mechanisms by reviewing and providing feedback on their cyclical program review policies
▶ Consider the two-year Quality Assurance Audit Pilot Project report and the possible implications for the monitoring of degree granting institutions.[2]	▪ received the Task Force's final report after completion of audits of all four Comprehensive Academic and Research Institutions (CARI) ▪ accepted the report's five recommendations at Council's February 2014 meeting

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[1] Some of the recommendations of the 2012 review are awaiting the outcome of the *PSLA* review and Results Based Budgeting (if applicable).

[2] The Quality Assurance Audit Pilot was a two-year collaborative project of CAQC, CARIs and the Ministry. The objective of the project was to ascertain that each of the four Comprehensive Academic and Research Institutions has a quality assurance process for its degree programs that meets the Minister's expectations and that it has applied the process and addressed the review findings with an appropriate response. The project was led by the Task Force consisting of the CAQC and CARI representatives.

Priority initiative	Results Achieved
▸ *Work with the Ministry to ensure alignment of Council's monitoring practices with EAE's[3] priority initiatives 1.3 and 1.5.*	▪ assisted in supporting the long-term success of the Alberta post-secondary system through its monitoring activities in the area of quality assurance ▪ provided institutions with constructive feedback on their innovative program delivery methods through MSC's review of annual reporting
▸ *Refine and clarify Council's expectations with respect to the role of faculty scholarship and research in contributing to high quality degree programs.*	▪ held three meetings between MSC and the Vice President Academics of MacEwan, Mount Royal, NAIT and SAIT to determine the most meaningful way of reporting scholarly activity for both CAQC and the new degree granting institutions; these discussions will continue in the next reporting period
▸ *Assist in the development of quality assurance processes within Campus Alberta.*	▪ reviewed the results of five institutional cyclical program reviews and provided MSC's feedback to institutions ▪ agreed to co-organize a workshop to share effective practice in quality assurance in 2014/2015, which was one of the recommendations in the Audit Pilot Task Force's final report

Goal 3: Council effectively communicates and collaborates with its stakeholders to maintain quality delivery of degree programs to serve the best interests of learners.

Priority initiative	Results Achieved
▸ *Increase Council's interaction and dialogue with stakeholders regarding Council's role and processes.*	▪ communicated regularly with officials from post-secondary institutions to explain Council's principles and procedures and to seek input on the best ways to serve the interests of the post-secondary system and its learners ▪ finalized Part B of the new proposal template and PRSC is now working with CARIs on two modulations ▪ continued to collect, review and make changes based on feedback from reviewers and applicant institutions regarding the efficiency of Council's assessment processes ▪ attended conferences and/or made presentations to stakeholders ▪ updated content on Council's website at www.caqc.gov.ab.ca in order to enhance Council's communication with its stakeholders and members of the public

▸ *Through Council's Chair, enhance regular communication with the Minister and senior Ministry officials.*	▪ met (in person or via teleconference) with the Minister and senior officials from the department to:
	  ○ ensure effective communication between Council and the Ministry
	  ○ discuss Council's role within the larger context of IAE's business processes and future opportunities for Council's value added activities
	  ○ fill vacancies on Council for Chair and members

▸ *Through Council's Secretariat, enhance consultation with the Council of Ministers of Education, Canada's Quality Assurance Subcommittee and post-secondary quality assurance agencies in Canada.*	▪ teleconferenced with the representatives of British Columbia's Ministry of Advanced Education to discuss their new Quality Assurance Framework green paper ▪ sent a member to a learning outcomes symposium in Ontario ▪ through its Secretariat, continued to participate in networking meetings with government-sponsored quality assurance committees in other jurisdictions

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[3]   The department's name was changed to Innovation and Advanced Education (IAE) in December 2013.

Other Activities

Committees

In addition to ad-hoc committees, Council has two standing committees that do their work and make decisions primarily via a SharePoint site.

Proposal Review Standing Committee

In 2013/2014, PRSC
- reviewed nine fully expedited review (FER) requests and completed nine program desk reviews
- completed review of documentation regarding the collaborative delivery of one program
- completed review of documentation regarding substantive changes in two degree programs
- had four FER requests under its consideration as of 31 March 2014.

PRSC continues to work with CARI representatives on revising the degree program proposal template.

Monitoring Standing Committee

In 2013/2014, MSC
- assessed and provided feedback on the annual reporting submitted by nine resident and eight non-resident institutions
- provided feedback on the results of five cyclical program reviews submitted by three institutions
- met with the VPAs of MacEwan, Mount Royal, NAIT and SAIT to discuss refinements for reporting scholarly activity.

Working Group on Quality Assurance of Off-campus and International Degree Programs

At its April 2013 meeting, Council re-established the Working Group on Quality Assurance of Off-campus and International Degree Programs to revise and update the *Toolkit for Off-site and Cross-border Delivery of Programs*, a useful document that was prepared by the committee in 2009. By the end of the reporting period, the working group had held two meetings.

Stakeholder Engagement

As reported under the Action Plan's priority initiatives, CAQC has continued to be actively engaged with institutional and Ministry stakeholders.

Conferences and Presentations

As it is important that Council's assessments be recognized and understood both within and outside the province, Council's Chair, members, and the Secretariat Director attended meetings and conferences and, in some cases, made presentations relating to Council's work. These included:

Event	Location	Attendee(s)
Learning Outcomes Assessment, Practically Speaking symposium	*Toronto, ON*	*Peggy Patterson*
Campus Alberta Workshop and Dialogue: MOOCs and Collaborative Online Tutoring (hosted by MacEwan)	*Edmonton, AB*	*Marilyn Patton*
Presentation on CAQC to Chinese university administrators attending the University of Alberta International's University Management Program	*Edmonton, AB*	*Olive Yonge*
Teaching Summit: Campus Alberta at Work event at Olds College	*Olds, AB*	*Robert Woodrow Marilyn Patton*
Presentation on CAQC to a delegation of 20 university auditors from Shanghai visiting the University of Alberta	*Edmonton, AB*	*Olive Yonge Gurston Dacks Marilyn Patton*

Evaluations and Recommendations

The process of approval for new degree programs being proposed in Alberta is as follows[4]:

Application to the Minister

↓

System coordination review by Ministry

↓

Referral to Council for organizational review (if necessary) and program quality review

↓

Council's recommendation to the Minister

↓

Minister's Decision

Council's evaluation process is rigorous, depends heavily on impartial external peer-review, and takes into consideration the experience of an institution in offering degree programming. When an institution proposes its first degree program, a first degree program at a new level, or other precedent-setting degree, it will normally be subject to a full assessment by Council, including both an organizational and a program review.

For institutions that have experience in offering degree programs at the level of the degree being proposed, a fully expedited review (no organizational evaluation and a desk review by Council's PRSC and Secretariat rather than engaging external evaluators for the program review) or partially expedited review (one not requiring an organizational evaluation) may be possible. Council's criteria for granting expedited reviews are published on its website.

Council is committed to having review processes that are iterative and facilitative in nature, especially in cases when, in Council's opinion, a proposed degree program has potential for development and improvement (CAQC's operating principle 9). Council works closely with institutions during the review process and after a program's approval to foster its continuous development and enhancement.

Applications Referred to Council and Council Recommendations

In 2013/2014, Council submitted recommendations to the Minister on 19 programs (17 baccalaureate and two graduate programs) including:

- nine programs subject to a partially expedited review using a CAQC-appointed external evaluation team
- one program subject to a full review including both an organizational and program review using CAQC-appointed evaluation teams (the organizational review took place during the previous reporting periods)
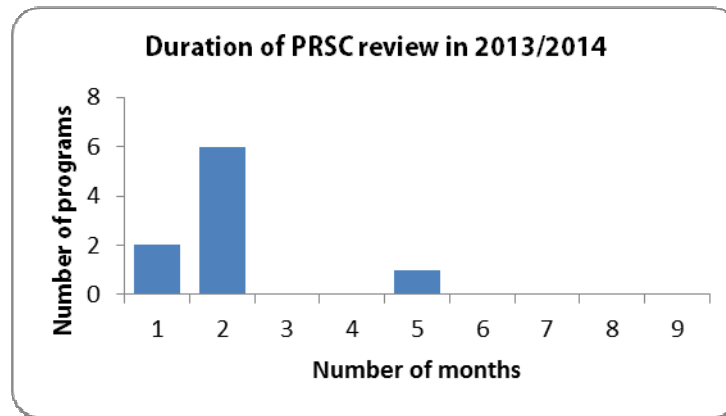- nine programs subject to a fully expedited desk review by PRSC acting on behalf of Council.

Subsequently, the Minister approved 18 of these programs on Council's recommendation and was considering the remaining program as of 31 March 2014. The Minister also approved one undergraduate and four graduate programs that Council recommended during the previous reporting period.

As of the end of the reporting period, Council was reviewing four applications from resident Alberta institutions (all baccalaureate).
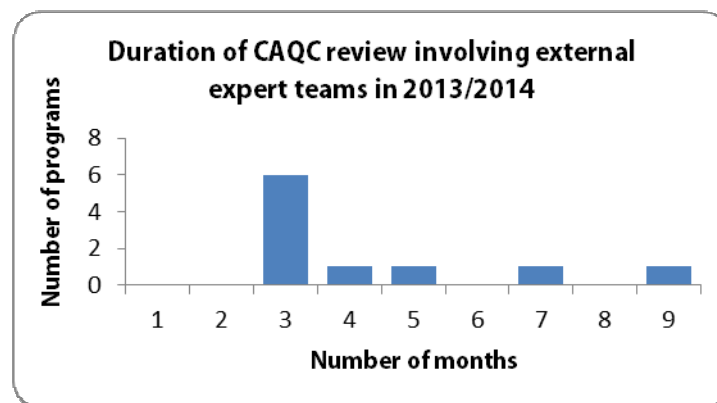
Increasing the efficiency of Council's review processes is its priority. Typically, the review process is shorter for fully expedited reviews conducted by PRSC than for programs involving Council's external evaluation teams. The number of both types of reviews varies from year to year (e.g., fully expedited reviews constituted 47% of all reviews in 2013/2014, 92% in 2012/2013 and 57% in 2012/2011).

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[4] A complete description of the program approval process in Alberta including the role of CAQC can be found on Council's website at http://www.caqc.gov.ab.ca/application-process/degree-program-approval-process.aspx.

In 2013/2014, the duration of Council's review (excluding the time during which Council was awaiting additional documentation from institutions) between its receipt of an institution's full program proposal and its recommendation to the Minister ranged from 21 to 126 days for programs undergoing FER by PRSC and 81 to 241 days for programs involving a CAQC-appointed external evaluation team (see charts below).

Duration of PRSC review in 2013/2014

A bar chart titled "Duration of PRSC review in 2013/2014". The y-axis is labeled "Number of programs" ranging from 0 to 8. The x-axis is labeled "Number of months" ranging from 1 to 9. Bars: month 1 = 2 programs, month 2 = 6 programs, month 5 = 1 program.

As the chart above indicates, only one of the nine desk reviews extended beyond two months. This involved PRSC processing additional information.

Duration of CAQC review involving external expert teams in 2013/2014

A bar chart titled "Duration of CAQC review involving external expert teams in 2013/2014". The y-axis is labeled "Number of programs" ranging from 0 to 8. The x-axis is labeled "Number of months" ranging from 1 to 9. Bars: month 3 = 6 programs, month 4 = 1 program, month 5 = 1 program, month 7 = 1 program, month 9 = 1 program.

Reviews of seven of the 10 program proposals involving CAQC-recruited expert teams ranged from 81 to 94 days. The three reviews that took longer included processing additional information and/or a revised proposal.

Overall, Council's review time is affected by factors such as
- the completeness of the institution's proposal,
- whether an organizational evaluation is required before the program review,
- the time it takes to recruit external reviewers and establish a site visit date mutually agreeable to all reviewers and the institution (e.g., reviews typically do not occur in the summer), and
- whether the institution is asked to provide further refinements of the proposal before a recommendation can be made to the Minister.

The following table outlines the proposals reviewed by Council and/or the degree programs approved by the Minister on recommendation of Council between 1 April 2013 and 31 March 2014.

Alberta Publicly-funded Institutions Program	Type of Review	CAQC Recommendation/ Status	Minister's Decision	Date
Alberta College of Art and Design				
Master of Fine Arts in Craft Media	Organizational & Program	To Approve	Approved	27 March 2014
Athabasca University				
4-year Bachelor of Science (Architecture)	Program*	To Approve	Approved	24 Feb 2014
4-year Bachelor of Science (Applied Mathematics)	Program	Under Review		
Canadian University College				
4-year Bachelor of Science (Wellness Management)	Program	With Institution		
Concordia University College of Alberta				
4-year Bachelor of Arts (Combined Concentrations)	Program*	Under Review		
4-year Bachelor of Arts (Psychology)	Program*	Under Review		
Grant MacEwan University				
4-year Bachelor of Psychiatric Nursing	Program	To Approve	Approved	16 April 2013
Mount Royal University				
4-year Bachelor of Child Studies (Child and Youth Care)	Program	To Approve	Approved	24 Jan 2014
4-year Bachelor of Child Studies (Early Learning and Child Care)	Program	To Approve	Approved	24 Jan 2014
4-year Bachelor of Health and Physical Education (Athletic Therapy)	Program	To Approve	Approved	24 Jan 2014
4-year Bachelor of Health and Physical Education (Ecotourism and Outdoor Leadership)	Program	To Approve	Approved	24 Jan 2014
4-year Bachelor of Health and Physical Education (Sport and Recreation Management)	Program	To Approve	Approved	24 Jan 2014
4-year Bachelor of Health and Physical Education (Physical Literacy)	Program	To Approve	Approved	24 Jan 2014
Northern Alberta Institute of Technology				
4-year Bachelor of Health Informatics	Program	With Institution		
4-year Bachelor of Technology in Construction Project Management	Program	Recommendation Submitted	Under Consideration	
St. Mary's University College				
4-year Bachelor of Arts (Liberal Studies)	Program*	To Approve	Approved	29 July 2013
4-year Bachelor of Science (Biology)	Program	To Approve	Approved	16 Oct 2013
4-year Bachelor of Arts (History)	Program*	With Institution		
University of Alberta				
4-year Bachelor of Science in Environmental and Conservation Science (Northern Systems)	Program*	To Approve	Approved	29 July 2013
4-year Bachelor of Science in Environmental and Conservation Science (Sustainable Agriculture)	Program*	To Approve	Approved	27 February 2014
4-year Bachelor of Science in Agriculture (Plant Biotechnology)	Program*	To Approve	Approved	10 December 2013
4-year Bachelor of Science in Agriculture (Agronomy)	Program*	To Approve	Approved	10 December 2013
4-year Bachelor of Science in Nutrition and Food Science	Program*	To Approve	Approved	16 December 2013
University of Calgary				
Master of Arts (Communication and Culture)	Program*	To Approve	Approved	17 April 2013
Doctor of Philosophy (Communication and Culture)	Program*	To Approve	Approved	17 April 2013
Master of Science (Computational Media Design)	Program*	To Approve	Approved	17 April 2013
Doctor of Philosophy (Computational Media Design)	Program*	To Approve	Approved	17 April 2013

Alberta Publicly-funded Institutions (continued) Program	Type of Review	CAQC Recommendation/ Status	Minister's Decision	Date
University of Lethbridge				
4-year Bachelor of Fine Arts [Native American Art] (Art Studio)	Program*	To Approve	Approved	29 July 2013
4-year Bachelor of Fine Arts [Native American Art] (Art History/Museum Studies)	Program*	To Approve	Approved	29 July 2013
4-year Bachelor of Science (Applied Statistics)	Program*	Under Review		
Master of Nursing	Program*	With Institution		
Doctor of Philosophy (Population Studies and Health)	Program*	With Institution		

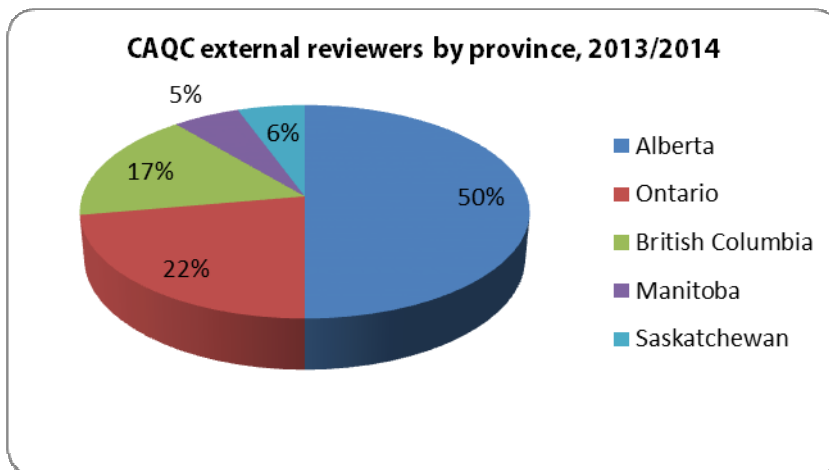| Non-Resident (Out-of-Province) Institutions Program	Type of Review	CAQC Recommendation/ Status	Minister's Decision	Date
City University of Seattle				
Master of Education (Leadership in Education)	Program	To Approve	Approved	7 Nov 2013

* Fully Expedited Review

Evaluation Teams

Council's fourth operating principle states that peer evaluation forms the basis of Council's assessment of the applicant's ability to implement and sustain the quality of proposed degree programs. Recruitment of appropriate external experts to assist with Council's evaluations is important as the quality of the reviewers affects the quality of the review, which in turn affects the quality of the program under review. Council ensures the external reviewers' perspectives brought to the evaluation process are a judicious mix of relevant disciplinary expertise and an objective external point of view. Council employs three types of expert teams:

▶ *Organizational evaluation teams* assist Council in examining the extent to which the systems and processes of the institution establish its capacity to achieve excellence in providing learning credentials at the degree level.
▶ *Program evaluation teams* help ensure that degree programs offered by institutions are of an acceptably high quality and comparable in quality to other degree programs in Alberta and Canada.
▶ *Comprehensive evaluation teams* help fulfill Council's monitoring role with respect to periodic evaluations of institutions offering approved degree programs.

Once the review is completed, team members and the institution are asked to provide feedback about their experience and offer suggestions for improving the review process. At its September 2013 annual retreat, Council members reviewed all feedback provided and considered consequential refinements to its processes, documents and advice. The feedback indicates a high level of satisfaction with the work of Council and its Secretariat.

Evaluators are typically senior academics and administrators from institutions offering approved degree programs in Alberta or elsewhere in Canada. In 2013/2014, Council's program evaluation and comprehensive evaluation teams included 18 experts (nine from Alberta and nine from other provinces).

CAQC external reviewers by province, 2013/2014

- Alberta — 50%
- Ontario — 22%
- British Columbia — 17%
- Manitoba — 5%
- Saskatchewan — 6%

Council acknowledges the commitment of the following reviewers who provided evaluation services during the reporting year:

Dr. Gerard Bellefeuille	Grant MacEwan University	Dr. Mark Evered	University of the Fraser Valley
Dr. Glen Bergeron	University of Winnipeg	Dr. Brian Gillespie	Coquitlam, BC
Dr. Hank Bestman	The King's University College	Dr. Jeff Goldberg	Mount Royal University
Dr. Gary Boire	Trent University	Dr. Margaret Haughey	Athabasca University
Dr. Ron Bond	University of Calgary	Dr. Ken Jones	Ryerson University
Dr. Karen Chandler	George Brown College	Dr. Annette LaGrange	UBC Okanagan
Dr. José L. da Costa	University of Alberta	Dr. Kerry Mummery	University of Alberta
Dr. Keith Denford	University of Regina	Dr. Bruce Ryan	University of Guelph
Dr. Jim Dewald	University of Calgary	Dr. Penny Werthner	University of Calgary

Monitoring and Periodic Review

Although the quality review of new degree proposals continues to be an important part of Council's work, its monitoring activities have increased with the number of programs approved on Council's recommendation. The Programs of Study Regulation (91/2009) outlines Council's responsibilities with respect to the monitoring of approved degrees.

Monitoring may take various forms including annual reporting, periodic reporting, comprehensive evaluations, as well as review of results of an institution's cyclical program reviews. Council may also ask for reporting prior to or after implementation of a new program.

Annual Reporting

To enable timely feedback regarding approved degree programs, all institutions excepting CARIs but including non-resident institutions, are required to submit their annual reporting by 1 November so the assessments of these reports, prepared by MSC, can be reviewed by Council at its December meeting. For those resident institutions not expected to undergo any further comprehensive evaluations by Council, annual reporting for each program approved on Council's recommendation is expected until an institution completes its own cyclical review of that program and Council deems the results submitted to be satisfactory.

Comprehensive Evaluation

In addition to annual reporting, Council normally conducts at least one comprehensive evaluation of a resident institution offering approved degree programs no sooner than in the sixth academic year after the institution begins offering its first degree program. This review typically includes the results of the institution's cyclical reviews of some of its approved degree programs using external evaluators. A subsequent comprehensive evaluation may be conducted.

In 2013/2014, Council conducted its first comprehensive evaluations of NAIT and Mount Royal University and reaffirmed the continuation of approval of each institution's existing baccalaureate degree programs.

Council expects to conduct future comprehensive evaluations according to the following schedule:

Institution	Academic Year
Ambrose University College	2014-2015
Southern Alberta Institute of Technology	2016-2017

Membership of Council

Council consists of 11 members appointed by the Minister, including a chair and 10 members representing expertise in the post-secondary system (brief biographical information about the members is available in Appendix 1).

On 1 February 2014, Dr. Olive Yonge resigned as Chair of CAQC due to her appointment as the Deputy Provost at the University of Alberta. Dr. Yonge served as Council's Chair from 19 December 2012 to 1 February 2014. CAQC is grateful to Dr. Yonge for her exceptional leadership.

Since 1 February 2014, Council's Vice Chairs Dr. Peter Mahaffy and Dr. Art Quinney, have been fulfilling the Chair's responsibilities as Interim Co-Chairs. Council thanks them for their leadership during the transition period.

As of 31 March 2014, there was one vacancy on Council.

The following 11 individuals served on Council in 2013/2014:

Chair	Olive Yonge (until 1 February 2014)
Interim Co-Chairs	Peter Mahaffy (from 1 February 2014) Art Quinney (from 1 February 2014)

Members		
	Neil Besner (from 17 September 2013)	Jane O'Dea
	Gurston Dacks (from 17 September 2013)	Margaret (Peggy) Patterson
	Judy Eifert	John Waterhouse
	Paul Gooch	Robert Woodrow

CAQC Secretariat

The CAQC Secretariat, a part of the new Agencies Support branch within the Ministry, assists the Chair and Council in their activities by performing environmental scanning, providing advice on matters of policy and procedure, organizing meetings not only for Council, but for its standing committees, ad hoc committees and task forces, helping to set meeting agendas and preparing background documentation, drafting publications, and helping to orient new members. It also provides information and advice in response to inquiries from various agencies, current and prospective applicants, and members of the public about matters related to quality assurance of new degree programs. As well, it coordinates all aspects with respect to Council's external evaluation teams and the Secretariat's Director or Manager serves as an advisory member on the teams.

To facilitate the efficiency of Council's work, the Secretariat continues to maintain and enhance a SharePoint site for members.
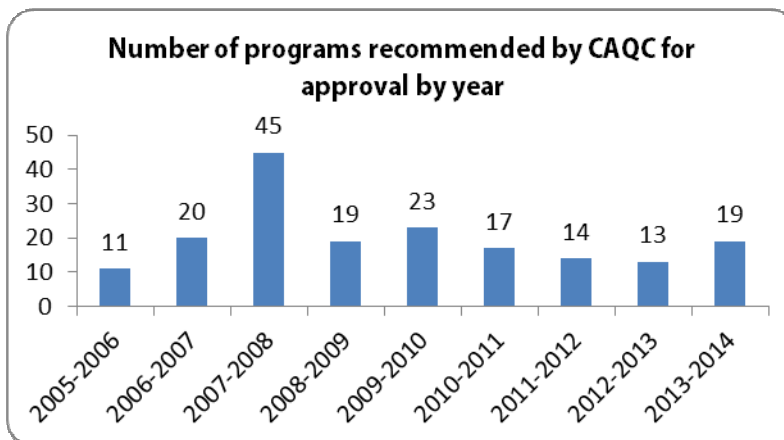
As of 31 March 2014, the Secretariat consisted of:

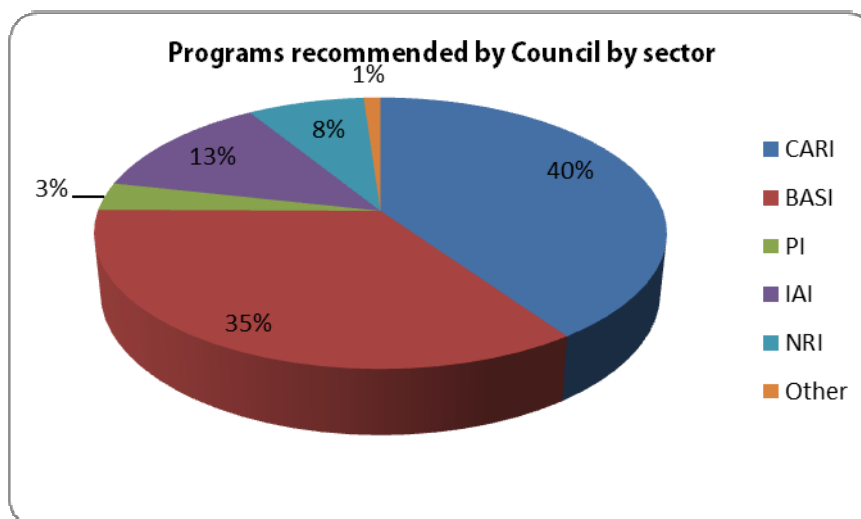|	
Director	Marilyn Patton
Manager	Guy Germain
Research Officer	Alex Makar
Office Manager	Shirley Miskowicz-Thomson

A ten-year retrospective

As CAQC was established under the *PSLA* in July 2004, the 2014 year marks its tenth anniversary. Over the past years, Council has contributed significant value to the post-secondary system in Alberta by ensuring that newly approved degree programs provide quality educational opportunities to learners.

Since its creation in 2004, Council has reviewed and recommended approval of 181 degree programs including 127 baccalaureate and 54 graduate programs.

Of the 181 programs recommended by Council, 63 programs were proposed by Baccalaureate and Applied Studies Institutions (BASI), six by Polytechnical Institutions (PI), 73 by Comprehensive Academic and Research Institutions (CARI), 23 by Independent Academic Institutions (IAI), 14 by non-resident institutions (NRI), one by a Specialized Arts and Culture Institution and one by a private resident institution.[5] The chart below shows the percentage distribution of programs recommended by Council by post-secondary sector (the two institutions with one Council-recommended program each were combined under 'Other' category).
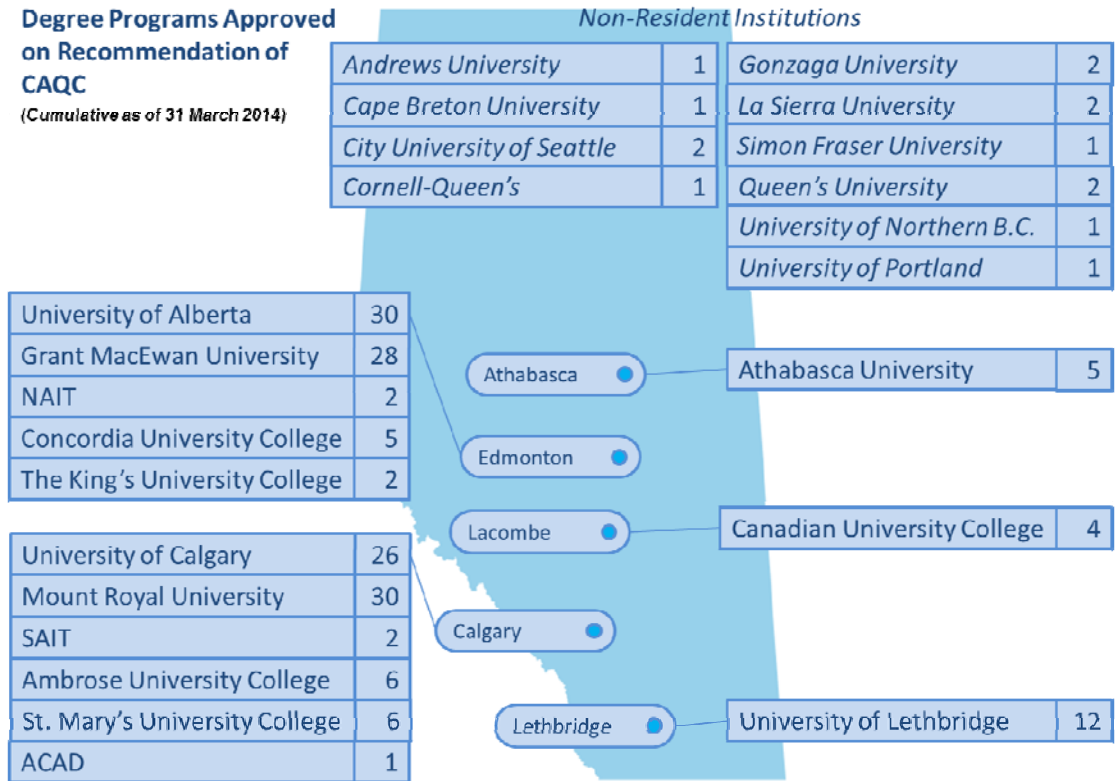

Of these 181 programs recommended for approval by CAQC, the Minister subsequently approved 174 programs and deferred his decision on the remaining seven programs. The table below shows the number of approved programs by institution. Four institutions (University of Alberta, Mount Royal University, Grant MacEwan University and the University of Calgary) account for 66% of all programs approved on Council's recommendation.

Degree Programs Approved on Recommendation of CAQC
(Cumulative as of 31 March 2014)

Non-Resident Institutions

Andrews University	1	Gonzaga University	2
Cape Breton University	1	La Sierra University	2
City University of Seattle	2	Simon Fraser University	1
Cornell-Queen's	1	Queen's University	2
		University of Northern B.C.	1
		University of Portland	1

University of Alberta	30
Grant MacEwan University	28
NAIT	2
Concordia University College	5
The King's University College	2

University of Calgary	26
Mount Royal University	30
SAIT	2
Ambrose University College	6
St. Mary's University College	6
ACAD	1

Athabasca — Athabasca University | 5

Edmonton

Lacombe — Canadian University College | 4

Calgary

Lethbridge — University of Lethbridge | 12

The table below shows the enrolments for 2012/2013 and the number of graduates since program implementation in CAQC-recommended programs by Campus Alberta sector.
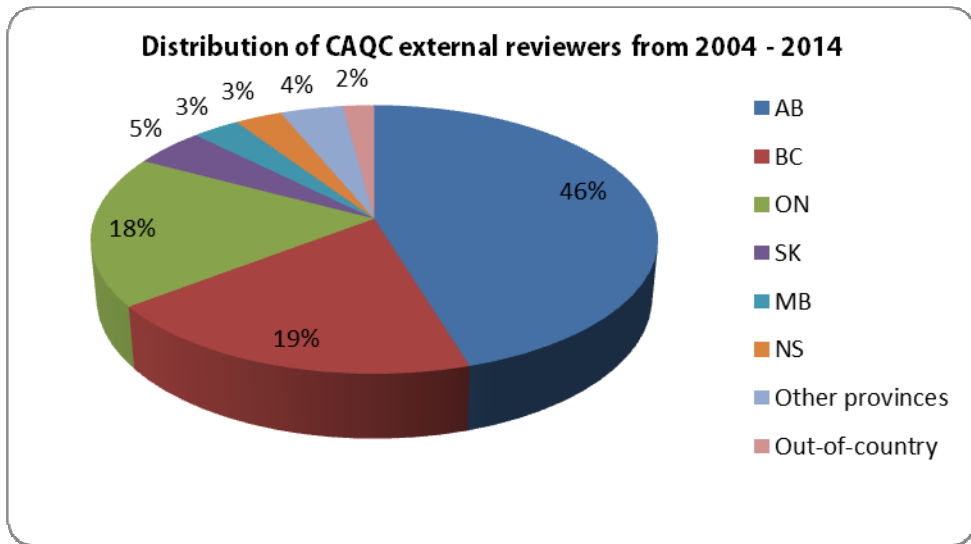
Campus Alberta sector	Number of learners 2012/2013 (FLE)	Number of graduates (since program approval)
Comprehensive Academic and Research Institutions	1,165.1	579
Baccalaureate and Applied Studies Institutions	11,781.3	5,596
Polytechnic Institutions	952.2	767
Independent Academic Institutions	459.4	471
Total for all resident institutions	**14,358**	**7,413**

As the data indicate, a significant number of enrolments (89%) and graduates (86%) originate from the programs offered by new degree granting institutions (Grant MacEwan University, Mount Royal University, NAIT and SAIT).

There were 542 unique learners and154 graduates in 2012/2013 for non-resident programs approved on CAQC recommendation.

Over the past years, CAQC has engaged194 external reviewers, 46% of whom were from Alberta and 54% from other Canadian jurisdictions, the USA and Australia. The table below shows their geographical distribution. *Note: The 'Other provinces' category includes four reviewers from Quebec, three from New Brunswick and one from Prince Edward Island. The 'Out-of-country' category includes three reviewers from the USA and one from Australia.*

Distribution of CAQC external reviewers from 2004 - 2014

- AB 46%
- BC 19%
- ON 18%
- SK 5%
- MB 3%
- NS 3%
- Other provinces 4%
- Out-of-country 2%

Over the past 10 years 28 individuals served on CAQC, including those who are currently on Council. In addition to the 2012/2013 members listed above, the following 17 served as chairs or members:

Andrew Berczi   *Greg Moran*
Ronald Bond (Chair)   *Leo Mos*
Patricia Clements   *Doug Owram (Chair)*
Michael Faulkner   *Adel Sedra*
Dan Gaynor   *Cliff Soper*
Dianne Kieren   *Lucille Walter*
Robert Lockwood   *Keith Ward*
Garry McKinnon   *Mo Watanabe*
Peter Meekison

Council is thankful to all of its past and current members for its successes and services provided to Albertans.

Dr. Peter Mahaffy, Vice-Chair & Interim Co-Chair   *Term: 13 July 2012 to 30 June 2015*
Dr. Mahaffy is Professor of Chemistry at The King's University College, and Chair of the Chemistry Education Committee of the International Union of Pure and Applied Chemistry. He is a recipient of the National 3M Teaching Award and a previous member of the Private Colleges Accreditation Board.

Dr. Art Quinney, Vice-Chair & Interim Co-Chair   *Term: 13 July 2012 to 30 June 2015*
Dr. Quinney is a professor emeritus of the University of Alberta, former Chair of the Department of Physical Education and Sport Studies, and former Dean of Physical Education and Recreation. He was Associate Vice-President (Academic) from 2000-2002 and Deputy Provost from 2002-2007.

Dr. Neil Besner   *Term:17 September 2013 to 30 June 2016*
Dr. Besner is Provost and Vice-President, Academic at the University of Winnipeg. He served as Chair of the English Department, Dean of Humanities, Dean of Arts, Associate Vice-President, International, Vice-President, Students and International, Vice-President, Research and International, and Vice-President, Research, Recruitment, and International.

Dr. Gurston Dacks   *Term: 17 September 2013 to 30 June 2016*
Dr. Dacks is a professor emeritus of Political Science and former Acting Dean of Arts at the University of Alberta. He served on the Board of Governors and the Academics Standards Committee of the University and, in his administrative roles in the Faculties of Arts and Native Studies, participated in preparing undergraduate and graduate program proposals.

Dr. Judy Eifert   *Term: 22 September 2013 to 21 September 2014*
Dr. Eifert served as Provost and Vice-President Academic, Dean of Continuing Education, Dean of Community and Health Studies, and Department Chair of Nursing at Mount Royal College (now Mount Royal University). She currently works as an educational consultant to colleges and universities in Canada.

Dr. Paul Gooch   *Term: 30 January 2012 to 29 January 2015*
Dr. Gooch is Professor of Philosophy and President & Vice-Chancellor of Victoria University, federated with the University of Toronto. He has held various academic administrative posts at the University of Toronto, including Vice-Provost, decanal positions in the School of Graduate Studies, and chair of Humanities at the Scarborough campus.

Dr. Jane O'Dea   *Term: 22 September 2013 to 21 September 2014*
Dr. O'Dea is a professor (Philosophy of Education) and former Dean of Education at the University of Lethbridge. A recipient of the University's Distinguished Teaching Award, she is also well known for her work with the Blackfoot community and has been awarded the honorary title, Kaaahssinnoon (Blackfoot Eminent Scholar) by Mi'Kai'Sto (Red Crow Community College).

Dr. Margaret (Peggy) Patterson   *Term: 2 September 2011 to 30 June 2014*
Dr. Patterson, former Chief Academic Officer and Associate Vice-President (Student Affairs) at the University of Calgary, is a professor of Higher Education Leadership, the founder and Director of the Canadian Centre for the Study of Higher Education, and is a former member of the Alberta Council on Admissions and Transfer.

Dr. John Waterhouse   *Term: 22 September 2013 to 21 September 2014*
Dr. Waterhouse is the former Vice President Academic and Provost at Simon Fraser University, former Dean of Business at Simon Fraser University and former Professor of Business at the University of Alberta and the University of Waterloo. He has served on a number of national and international committees.

Dr. Robert Woodrow   *Term: 22 September 2013 to 21 September 2014*
Dr. Woodrow is a Professor of Mathematics and Statistics at the University of Calgary. He is the former Deputy Provost and Associate Vice-President (Academic) and served as Associate Dean and Vice Dean in Science. He has been active with mathematics outreach and the activities of the Canadian Mathematics Society.

NOTES

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