

**Minutes of the Fifty-sixth Council Meeting – 30 November 2015  
Commerce Place, Edmonton**

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**Council**

Present: Peter Mahaffy (Co-Chair), Art Quinney (Co-Chair), Gurston Dacks, Judy Eifert,  
Gord Nixon, Janet Paterson-Weir, Robert Woodrow  
Absent: Paul Gooch (participated via teleconference for portions of the meeting), Neil Besner,  
John Waterhouse

**Secretariat** Marilyn Patton (Director), Guy Germain (Manager), Alex Makar (Research Officer)

**Guests** Carmen Baldwin-Dery (for agenda item 3 only – in person)  
David Williams (for agenda item 4 only – in person)  
Robin Fisher (for agenda item 8 only – in person)

Members were welcomed to the fifty-sixth meeting of the Campus Alberta Quality Council.

**1. Approval of minutes –18-19 September 2015**

It was MOVED and SECONDED that the 18-19 September 2015 minutes be adopted, as amended.

CARRIED

**2. CAQC Chair and Secretariat report**

The Co-Chairs and Secretariat Director briefly reviewed their report and responded to members' questions of clarification.

**3. Follow-up**

As a follow-up to the September 2015 meeting, members continued their discussion of a draft document outlining approval processes for new programs and program changes prepared by the Ministry's Post-secondary Programs branch and the Secretariat. Carmen Baldwin-Dery, Director of Post-secondary Programs, attended the meeting in person to hear from members.

Continuing the September meeting's discussion of Council's principles, members reviewed a revised draft of the principles prepared by a subcommittee of Council.

It was MOVED and SECONDED that the revised CAQC Principles be adopted.

CARRIED

Members also reviewed pre-implementation reporting information from the University of Portland with respect to its Doctor of Education in Learning and Leading, and from the University of Lethbridge with respect to its Doctor of Philosophy (Education), and agreed on its feedback to both institutions.

#### 4. Discussion on the adult learning review

As a follow-up to Council's September 2015 discussion of this initiative, David Williams, Executive Director of the Campus Alberta Sector of the Ministry's Advanced Learning and Community Partnerships Division, once again met with members to discuss the forthcoming adult learning system review. Discussion centered on some of the key questions stakeholders will be addressing during the review.

#### 5. Committees and task forces

##### (a) *Proposal Review Standing Committee*

The Proposal Review Standing Committee reported it had considered the following degree proposals (or taken the following actions) on behalf of Council since the previous meeting:

- after reviewing further information it received from the institution, agreed to a request from the University of Alberta for a fully expedited review of its proposal for a Master of Accounting, and agreed to recommend to the Minister that she approve the program.
- after reviewing further information it received from the institution, agreed to a request from the University of Lethbridge for a fully expedited review of its proposals for a Master of Arts (Culture, Theory, Social Change) and Doctor of Philosophy (Culture, Theory, Social Change), and agreed to recommend to the Minister that she approve the programs as a Master of Arts (Cultural, Social, and Political Thought) and Doctor of Philosophy (Cultural, Social, and Political Thought). The programs were subsequently approved.
- after reviewing information Council had requested with respect to Athabasca University's Bachelor of Science (Applied Mathematics) following its implementation, conveyed its observations in a feedback letter.
- requested further information from the University of Calgary with respect to its request for a fully expedited review of its proposal for a Bachelor of Fine Arts in Dance.
- began reviewing the Alberta College of Art and Design's Master of Fine Arts in Craft Media implementation report.
- after reviewing information from Grant MacEwan University with respect to changes to three degree programs, conveyed its observations in a feedback letter.
- after reviewing information it had requested with respect to Athabasca University's Bachelor of Science (Architecture) following its implementation, conveyed its observations to the institution.

##### (b) *Monitoring Standing Committee*

The Monitoring Standing Committee (MSC) reported it had taken the following actions on behalf of Council since the previous meeting:

- after concluding its consideration of the results of Canadian University College's cyclical reviews of the Department of Wellness, the School of Education, and the Department of Music, and the degree programs they offer, determined it would convey its observations in an outcomes letter once MSC's review of all annual reporting is completed.
- after concluding its consideration of the results of St. Mary's University's cyclical reviews of the 3-year and 4-year Bachelor of Arts (English), the 3-year Bachelor of Arts (General Studies), and the

- 3-year Bachelor of Arts (History), determined it would convey its observations in an outcomes letter once all annual reporting is completed.
- began reviewing the information provided by 16 institutions in their 2014-2015 annual reporting to Council.

Council accepted the reports from its subcommittees.

## **6. Monitoring: Consideration of annual reporting**

MSC presented its observations to date from its review of the institutions' 2014-2015 annual reporting on approved degree programs. Following discussion, MSC was tasked with providing feedback to the institutions.

## **7. Discussion on indicators of teaching effectiveness**

Members continued their discussion of the indicators of teaching effectiveness and agreed to return to this item at its next meeting, but to reframe this topic as a focus on indicators of program level teaching and learning effectiveness.

## **8. Discussion with ACAT Chair Robin Fisher**

At Council's invitation, Dr. Robin Fisher, Chair of the Alberta Council on Admissions and Transfer (ACAT), met with members to provide an update on ACAT initiatives and discuss issues of common interest and explore ways in which the two councils are working together.

One highlight of the discussion was the upcoming forum on learning outcomes and their assessment, which will be jointly organized by the Ministry, ACAT and Council.

Members agreed to move their 18 April 2016 meeting to 17 May 2016, in conjunction with the planned learning outcomes forum.

The next meeting of Council is scheduled for 28-29 January 2016.