
Minutes of the Sixty-ninth Council Meeting – 5-6 June 2018
Legislature Building, Edmonton
Concordia University of Edmonton

Council

Present: Peter Mahaffy (Co-Chair), Art Quinney (Co-Chair), Gurston Dacks, Judy Eifert, Paul Gooch, Gord Nixon, John Stubbs, Lynn Taylor, Janet Paterson-Weir, Robert Woodrow
Absent: Annie Prud'homme-Généreux

Secretariat Guy Germain (Director), Alex Makar (Research Officer), Trevor Tuininga (Quality Assurance Analyst)

Guests

Stephen Heatley (for agenda item 3 only – via teleconference)
Paulette Hanna, Steven Lane, Jason Frizzell, James Carr (for agenda item 3 only – via teleconference)
Gilbert Perras, Paul Gaudette (for agenda item 5 only – in person)
Marlin Schmidt, Peter Leclaire, Rod Skura, Bill Moore-Kilgannon (for agenda item 6 only – in person)
Tim Loreman, Valerie Henitiuk, Colin Neufeldt, Manfred Zeuch (for agenda item 8 only – in person)
Keith Dobson (for agenda item 9 only – via teleconference)
Valerie Henitiuk, Colin Neufeldt, Neil Querengesser, Cecilia Bukutu, Wendy Pullin (for agenda item 9 only – in person)

Members were welcomed to the sixty-ninth meeting of the Campus Alberta Quality Council. A welcome was extended to the Secretariat's new Director, Guy Germain. In addition, as this was the last meeting for Janet Paterson-Weir and Robert Woodrow, whose terms were ending at the end of June 2018, the Co-chairs expressed gratitude for their contributions to Council.

1. Approval of minutes – 18 April 2018

It was MOVED and SECONDED that the 18 April 2018 minutes be adopted, as amended.

CARRIED

2. CAQC Chair and Secretariat report

The Co-Chairs and Secretariat Director reviewed their report and responded to members' questions of clarification.

3. Red Deer College – consideration of a proposal for a Bachelor of Applied Arts in Film, Theatre and Live Entertainment

Red Deer College is seeking approval to offer a new Bachelor of Applied Arts in Film, Theatre and Live Entertainment program. Dr. Stephen Heatley, Chair of the program evaluation team, joined the meeting via teleconference to answer questions of clarification on the evaluation team report and the College's response to it. At the end of the teleconference, Council's Co-Chair thanked Dr. Heatley for the team's report.

Subsequently, Dr. Paulette Hanna (Vice President Academic), Dr. Steven Lane (Associate Vice President Academic, Research, and Student Affairs), Dr. Jason Frizzell (Dean, School of Creative Arts), and James Carr (Operations Manager for the School of Creative Arts) joined the meeting via teleconference to discuss the College's response to the report.

It was MOVED and SECONDED that Council recommend that the Minister of Advanced Education approve Red Deer College's 4-year Bachelor of Applied Arts in Film, Theatre and Live Entertainment program with three majors – Acting, Film Production, and Live Entertainment Production.

CARRIED

Members AGREED to the issues to be addressed in the outcomes letter to the institution, including its expectations with respect to monitoring.

4. Alberta Credential Framework

This item was discussed as part of agenda item 5.

5. Discussion with Executive Director, Operations and Director, Post-secondary Programs

Gilbert Perras (Executive Director, Operations Sector) and Paul Gaudette (Director, Post-secondary Programs) joined the meeting in person to discuss the newly published Alberta Credential Framework, applied degrees, and professional master's programs.

6. Discussion with Minister Marlin Schmidt

At Council's invitation, Minister of Advanced Education, Marlin Schmidt, accompanied by Rod Skura (Deputy Minister), Peter Leclaire (Assistant Deputy Minister), and Bill Moore-Kilgannon (Minister Schmidt's Chief of Staff), met with members to discuss a variety of issues relevant to Council's mandate.

7. Follow-up

(a) CAQC Code of Conduct

Members received for information the latest revised draft of the CAQC Code of Conduct, and were advised it had been submitted to the Office of the Ethics Commissioner for further review.

(b) Concordia University of Edmonton – MEd implementation

Members reviewed pre-implementation reporting information received from Concordia University of Edmonton with respect to its Master of Education in Educational Leadership, and agreed on its feedback to the institution.

8. Concordia University of Edmonton presentation and discussion

Dr. Tim Loreman (President), Dr. Valerie Henitiuk (Vice-President Academic and Provost), Dr. Colin Neufeldt (Assistant Vice-President Academic and Dean of Graduate Studies), and Dr. Manfred Zeuch (Vice-President External Affairs and International Relations), gave a presentation focusing on the status and future of the degree programs currently being offered; a summary of future directions, especially in the area of new programs being contemplated; and an overview of the internal approval process for new degree programs and periodic assessment policy and practice, and Concordia's new dual degree arrangements.

A question and answer period followed, and members had the opportunity for a tour of the institution.

9. Concordia University of Edmonton – consideration of a proposal for a Doctor of Psychology

Concordia University of Edmonton is seeking approval to offer a new Doctor of Psychology program. Dr. Keith Dobson, Chair of the program evaluation team, joined the meeting via teleconference to answer questions of clarification on the evaluation team report and the University's response to it. At the end of the teleconference, Council's Co-Chair thanked Dr. Dobson for the team's report.

Subsequently, Dr. Valerie Henitiuk (Vice-President Academic and Provost), Dr. Colin Neufeldt (Assistant Vice-President Academic and Dean of Graduate Studies), Dr. Neil Querengesser (Dean of Arts), Dr. Cecilia Bukutu (Director Institutional Research and Program Development), and Dr. Wendy Pullin (Professor of Psychology and Graduate Director, Department of Psychology) joined the meeting in person to discuss the University's response to the report.

After further discussion, Council AGREED to continue discussion of Concordia University of Edmonton's Doctor of Psychology proposal at a subsequent meeting once further information is provided by the institution.

10. Discussion on Indigenization

Members continued their discussion of the role of Council as a quality assurance agency in indigenization of the academy and explored next steps, including the possibility of inviting a relevant speaker to a subsequent Council meeting.

11. Committees and task forces

(a) *Proposal Review Standing Committee*

The Proposal Review Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- after reviewing further information it had requested from the institution, agreed to a request from the University of Lethbridge for a fully expedited review of its proposal for a Master of Science (Remote Sensing) and, after conducting a desk review, agreed to recommend to the Minister that he approve the program. The program was subsequently approved.
- continued its consideration of a request from the University of Calgary for a fully expedited review of its proposal for a Master of Management.
- began consideration of a request from the University of Lethbridge for a fully expedited review of its proposal for a Master of Health Services Management.
- began consideration of a request from the University of Lethbridge for a fully expedited review of its proposal for a Bachelor of Management (Agricultural Enterprise Management).
- began consideration of a request from St. Mary's University for a fully expedited review of its proposal for a Bachelor of Arts (Social Justice and Catholic Studies).

(b) *Monitoring Standing Committee*

The Monitoring Standing Committee (MSC) reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- after concluding its consideration of the results of Athabasca University's cyclical review of its Doctor of Education in Distance Education program, conveyed its observations in a feedback letter.
- after concluding its consideration of the results of Burman University's cyclical review of its Department of Outward Pursuits, conveyed its observations in a feedback letter.
- after concluding its consideration of Grant MacEwan University's scholarly activity reporting for 2016-17, conveyed its observations in a feedback letter.
- after concluding its review of Yukon College's *Review of Instructional Programs* policy and procedure, conveyed its observations in a feedback letter.
- began considering the results of SAIT's cyclical review of its 4-year Bachelor of Science in Construction Project Management program.
- after concluding its review of follow-up information received from Athabasca University with respect to its cyclical review of its Doctor of Administration program, conveyed its observations in a feedback letter.

At the April 2018 meeting, members reviewed and adopted changes to s. 5.3.3 of the *Handbook* pertaining to Council's expectations for institutional cyclical program evaluations, subject to any subsequent rewording agreed to by MSC and the Co-Chairs in conjunction with the Secretariat. It was noted that MSC had reviewed the document and made further revisions, and the document was provided to Co-chair Peter Mahaffy for his final review and comment.

(c) CAQC / CARI Quality Assurance Audit Steering Committee

It was reported the steering committee held its first three meetings in December 2017, February 2018, and June 2018, and a final process document for the audit was approved at the February meeting. At the June meeting, members received this document for information. It was noted that the University of Lethbridge audit is complete and the University of Calgary audit has been scheduled for 26-27 June.

Council accepted the reports from its subcommittees.

The next meeting of Council is scheduled for 29-30 August 2018.