

**Minutes of the Seventy-Second Council Meeting – 11 February 2019
Grant MacEwan University**

Council

Present: Peter Mahaffy (Co-Chair), Art Quinney (Co-Chair), Gurston Dacks, Judy Eifert, Jeff Goldberg, Paul Gooch, Gord Nixon, Annie Prud'homme-Généreux, Gayla Rogers, John Stubbs, Lynn Taylor

Secretariat Guy Germain (Director), Laurel Sakaluk (Manager), Alex Makar (Research Officer)

Guests Deborah Saucier, Craig Monk, David McLaughlin, Linda Janz (for agenda item 3 only – in person)
Ralph Nilson (for agenda item 4 only – via teleconference)
Sue Fitzsimmons, John Kent, Warren Singh (for agenda item 4 only – via teleconference)
Peter Leclaire (for agenda item 5 only – in person)
Valerie Henitiuk, Edgar Schmidt, Lorin Yochim (for agenda item 7 only – in person)

Members were welcomed to the seventy-second meeting of the Campus Alberta Quality Council.

1. Approval of minutes – 10-11 December 2018

It was MOVED and SECONDED that the 10-11 December 2018 minutes be adopted.

CARRIED

2. CAQC Chair and Secretariat report

The Co-Chairs and Secretariat Director reviewed their report and responded to members' questions of clarification.

Members agreed to cancel the 15 April 2019 meeting of Council.

Members agreed with the Co-Chairs' suggestion that they write a formal letter to Dr. Jim Zimmer, Mount Royal University's outgoing Associate Vice-President, Academic, to thank him for his many years of service to Campus Alberta.

3. MacEwan University presentation and discussion

Deborah Saucier (President), Craig Monk (Provost and Vice President Academic), David McLaughlin (Registrar and Associate Vice-President, Institutional Planning and Analysis), and Linda Janz, (Academic Coordinator), gave a presentation focusing on the status and future of the degree programs currently being offered at MacEwan; a summary of future directions, especially in the area of new programs being contemplated; the status of planning for their second comprehensive evaluation; and an overview of the internal approval process for new degree programs and periodic assessment policy and practice.

A question and answer period followed.

4. NAIT – Second Comprehensive Evaluation

Council is responsible for the monitoring of the degree programs approved by the Minister to ensure they continue to meet Council's conditions and standards of institutional and program quality. In January 2014 Council notified NAIT it would be conducting a comprehensive evaluation in the 2018-19 academic year.

After general discussion and identification of questions, Dr. Ralph Nilson, Chair of the comprehensive evaluation team, joined the meeting via teleconference to answer questions of clarification on the evaluation team report and NAIT's response to it. At the end of the teleconference, Council's Co-Chair thanked Dr. Nilson for the team's report.

Subsequently, Sue Fitzsimmons (Vice President Academic), John Kent (Director, Program Pathway and Enrolment Planning), and Warren Singh (Director, Government Relations) joined the meeting via teleconference to discuss NAIT's response to the report.

It was MOVED and SECONDED that Council confirm the continuation of approval of the existing baccalaureate programs at the Northern Alberta Institute of Technology:

- 4-year Bachelor of Technology in Construction Management
- 4-year Bachelor of Business Administration
- 4-year Bachelor of Technology in Technology Management

CARRIED

Members AGREED to the expectations to be included in the letter to NAIT conveying the outcome of the comprehensive evaluation.

5. Discussion with ADM Peter Leclaire

At Council's invitation, Peter Leclaire, ADM of the Ministry's Advanced Learning and Community Partnerships Division, met with members to discuss a variety of issues relevant to Council's mandate.

6. Committees and task forces

(a) Proposal Review Standing Committee

The Proposal Review Standing Committee (PRSC) reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- after reviewing further information it had requested from the institution, agreed to a request from Ambrose University for a fully expedited review of its proposal for a 4-year Bachelor of Arts (Psychology) program and, after conducting a desk review, agreed to recommend to the Minister that he approve the program. The program was subsequently approved.
- after reviewing further information it had requested from the institution, agreed to a request from the University of Alberta for a fully expedited review of its proposal for a Master of Arts (Policy Studies) program and, after conducting a desk review, agreed to recommend to the Minister that he approve the program. The program was subsequently approved. Following the requirements of Council's Code of Conduct, the Committee noted that Gurston Dacks, a member of PRSC, declared a perceived conflict of interest and did not participate in the review.
- after reviewing further information it had requested from the institution, agreed to a request from the University of Alberta for a fully expedited review of its proposal for a Bachelor of Arts (Modern Languages and Cultural Studies) program and, after conducting a desk review, agreed to recommend to the Minister that he approve the program. The program was subsequently approved.
- began consideration of a request from Mount Royal University for a fully expedited review of its proposal for a 4-year Bachelor of Business Administration (Supply Chain Management).
- began consideration of a request from Mount Royal University for a fully expedited review of its proposal for a 4-year Bachelor of Business Administration (International Business).
- began consideration of a request from Mount Royal University for a fully expedited review of its proposal for a 4-year Bachelor of Business Administration (Finance).
- began review of an agreement between NAIT and Portage College to collaboratively deliver NAIT's Bachelor of Business Administration degree at Portage College.
- began review of an agreement between SAIT and Grande Prairie Regional College (GPRC) to collaboratively deliver SAIT's Bachelor of Business Administration (Management) degree at GPRC.
- began review of a load change proposal from Concordia University of Edmonton for its Master of Information Systems Security Management program.
- began review of a load change proposal from Concordia University of Edmonton for its Master of Information Systems Assurance Management program.
- began review of a request from NAIT to change the title of its approved program from 'Bachelor of Technology in Technology Management' to 'Bachelor of Technology'.

(b) Monitoring Standing Committee

The Monitoring Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- after concluding its review of information provided by Grant MacEwan University regarding substantive changes to its Bachelor of Arts, Bachelor of Science, Bachelor of Social Work, Bachelor of Psychiatric Nursing, and Bachelor of Commerce programs, decided to convey its observations in its 2017/18 annual report feedback letter.
- after concluding its consideration of the results of Mount Royal University's cyclical review of its Bachelor of Communication (Journalism) program, conveyed its observations in a feedback letter.

- after concluding its consideration of the results of Concordia University of Edmonton's cyclical reviews of its Bachelor of Arts (Religious Studies) and Bachelor of Arts (Philosophy) programs, conveyed its observations in a feedback letter.
- after concluding its consideration of the results of Concordia University of Edmonton's cyclical review of its Bachelor of Education in Elementary Education (After Degree) program, conveyed its observations in a feedback letter.
- after concluding its consideration of the results of Burman University's cyclical review of its Bachelor of Arts (International Studies) program, conveyed its observations in a feedback letter.
- after concluding its consideration of the results of Burman University's cyclical review of its Bachelor of Arts (General Studies) program, conveyed its observations in a feedback letter.
- began its consideration of the results of Burman University's cyclical review of its Bachelor of Science (General Studies) program.
- was continuing its review of the information provided by 17 institutions in their 2017-2018 annual reporting to Council.

(c) *CAQC / CARI Quality Assurance Audit Steering Committee*

After reviewing Athabasca University's audit team report, along with the University's response and the letter from the steering committee, it was MOVED and SECONDED that Athabasca University has successfully met the objectives for the 2018 CARI-CAQC audit process.

CARRIED

Members further AGREED to their response to the University.

After reviewing the University of Alberta's audit team report, along with the University's response and the letter from the steering committee, it was MOVED and SECONDED that the University of Alberta has successfully met the objectives for the 2018 CARI-CAQC audit process.

CARRIED

Members further AGREED to their response to the University.

(d) *Applied Degree Subcommittee*

The Applied Degree Subcommittee reported that on 24 January 2019, a meeting was held with senior officials from Alberta post-secondary institutions currently offering applied degrees to discuss the current state and future state of applied degrees in Alberta and proposed changes to relevant sections in the *Handbook*. Members agreed on next steps with respect to *Handbook* revisions and further discussion with institutions.

(e) *Degree Breadth and Depth Subcommittee*

At the December 2018 Council meeting, members had agreed to strike a subcommittee consisting of Council members and institutional representatives to review CAQC's breadth and depth guidelines and expectations for baccalaureate programs.

The Degree Breadth and Depth Subcommittee reported they would be meeting for the first time on 12 February 2019 to discuss Council's breadth and depth requirements for baccalaureate degrees and possible changes to the *Handbook*.

Council accepted the reports from its subcommittees.

7. Follow-up

(a) Concordia University of Edmonton – MEd in Educational Leadership update

Valerie Henitiuk (Vice President Academic and Provost), Edgar Schmidt (Dean of Education), and Lorin Yochim (Assistant Professor and Graduate Coordinator, Faculty of Education), joined the meeting in person to answer questions of clarification regarding an update with respect to the University's Master of Education in Educational Leadership program. After further discussion, it was agreed that Concordia would provide additional updates in its annual reports to Council.

(b) Concordia University of Edmonton – Doctor of Psychology update

Valerie Henitiuk also provided an update regarding the University's Doctor of Psychology program.

(c) Red Deer College BAA in FTLE update

Members discussed a pre-implementation update provided by Red Deer College with respect to its Bachelor of Applied Arts in Film, Theatre and Live Entertainment program and agreed on their feedback to the institution and on a course of action regarding follow up with the institution.

(d) CAQC membership

The Co-Chairs led a discussion about member recruitment and transition planning.

The next meeting of Council is scheduled for 20 June 2019.