

**Minutes of the Seventy-Seventh Council Meeting – 9-10 March 2020**  
**Concordia University of Edmonton, Edmonton**  
**Commerce Place, Edmonton**

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**Council**

Present: Dietmar Kennepohl (Co-Chair), Gayla Rogers (Co-Chair), Gurston Dacks, Judy Eifert, Jeff Goldberg, Paul Gooch, Annie Prud'homme-Généreux, Gord Nixon, John Stubbs, Lynn Taylor, Arlette Zinck

**Secretariat** Guy Germain (Director), Laurel Sakaluk (Manager), Alex Makar (Research Officer)

**Guests** Tim Loreman, Valerie Henitiuk, Neil Querengesser, Ramses Ilarraza, Kate McGovern (for agenda item 2 only – in person)  
Frank Robinson (for agenda item 3 only – in person)  
Michael Crowe, Josie Van Lent (for agenda item 3 only – via teleconference)  
Warren Singh, Anne Ryton, Paul Gaudette, Lisa Fox (for agenda item 4 only – in person)  
Samantha Lenci (for agenda item 5 only – via videoconference)  
Demetrios Nicolaides, Curtis Clarke, Anne Ryton (for agenda item 8 only – in person)

Members were welcomed to the seventy-seventh meeting of the Campus Alberta Quality Council.

**1. Approval of minutes – 12-13 December 2019**

It was MOVED and SECONDED that the 12-13 December 2019 minutes be adopted.

CARRIED

**2. Concordia University of Edmonton presentation and discussion**

Dr. Tim Loreman (President), Dr. Valerie Henitiuk (Vice-President Academic and Provost), Dr. Ramses Ilarraza (Assistant Vice-President Research), Dr. Neil Querengesser (Professor of English and Dean of Arts), and Kate McGovern (Director of Institutional Research and Program Development) provided members with an update on the status of current and proposed degree programs, an overview of Concordia's internal approval process for new degree proposals and periodic assessment policy and practice, and an update on the proposed Doctor of Psychology.

A question and answer period followed.

### **3. Lakeland College – consideration of a proposal for a Bachelor of Applied Science (Agriculture Technology)**

Lakeland College is seeking approval to offer a new Bachelor of Applied Science (Agriculture Technology) program. Dr. Frank Robinson, Chair of the program evaluation team, joined the meeting in person to answer questions of clarification on the evaluation team report and the College's response to it. At the end of the teleconference, Council's Co-Chair thanked Dr. Robinson for the team's report.

Subsequently, Dr. Michael Crowe (Vice President, Academic and Research) and Josie Van Lent (Dean, Agricultural Sciences) joined the meeting via teleconference to discuss the College's response to the report.

After further discussion, Council AGREED to continue discussion of Lakeland College's Bachelor of Applied Science (Agriculture Technology) program at a subsequent meeting once further information is provided by the institution.

### **4. Red Tape Reduction**

As a follow-up to the December 2019 meeting, members continued to discuss proposed changes to its documents to meet the government's red tape reduction target. After considering options, it was MOVED and SECONDED that the CAQC *Handbook* be amended to insert a preface in each of CAQC's organizational evaluation frameworks and program evaluation frameworks to clarify the intended purpose and to confirm that they contain guidelines rather than requirements.

CARRIED

Council's two standing committees also reported that they are reviewing their forms and procedures to identify additional items that could be cut to eliminate unnecessary red tape.

In addition, the following representatives from Advanced Education attended the meeting to discuss the current status of the Red Tape Reduction initiative: Warren Singh (Executive Director, Operations), Anne Ryton (Acting Executive Director, Accountability and Coordination), Lisa Fox (Director, Policy and Engagement), and Paul Gaudette (Director, Post-Secondary Programs).

### **5. Discussion with Samantha Lenci (Provost and VPA, Lethbridge College)**

At her request, Samantha Lenci, Provost and Vice President Academic at Lethbridge College, was invited to speak with Council via videoconference to discuss issues relating to degree granting in the Comprehensive Community College sector.

### **6. CAQC Chair and Secretariat report**

The Co-Chairs and Secretariat Director reviewed their report and responded to members' questions of clarification.

## 7. Committees

### *(a) Proposal Review Standing Committee*

The Proposal Review Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- after concluding its review of a load change proposal from Concordia University of Edmonton for its Master of Information Systems Security Management program, agreed to make a recommendation to the Ministry that it approve the change.
- after concluding its review of a load change proposal from Concordia University of Edmonton for its Master of Information Systems Assurance Management program, agreed to make a recommendation to the Ministry that it approve the change.
- after reviewing further information it had requested from the institution, agreed to a request from the University of Calgary for a fully expedited review of its proposal for a Master of Engineering (Environmental Engineering) program and, after conducting a desk review, agreed to recommend to the Minister that he approve the program.
- after reviewing further information it had requested from the institution, agreed to a request from Concordia University of Edmonton for a fully expedited review of its proposal for a Master of Science in Information Technology program and, after conducting a desk review, agreed to recommend to the Minister that he approve the program.
- requested further information from Grant MacEwan University regarding its request for a fully expedited review of its proposal for a 4-year Bachelor of Science (Chemistry) program and after receiving additional information from the University, continued its review.
- requested further information from the University of Calgary regarding its request for a fully expedited review of its proposal for a Master of Information Security and Privacy.
- requested further information from St. Mary's University regarding its request for a fully expedited review of its proposal for a 2-year Bachelor of Education (After Degree) Secondary program and after receiving additional information from the University, continued its review.
- began consideration of a request from Athabasca University for a fully expedited review of its proposal for a 4-year Bachelor of Commerce (Marketing, Human Resources Management, Indigenous Business) program.
- began consideration of a request from the University of Calgary for a fully expedited review of its proposal for a Master of Data Science and Analytics program.
- after reviewing further information it had requested from NAIT regarding the addition of a co-op specialization in its approved Bachelor of Business Administration program, agreed to make a recommendation to the Ministry that it approve the addition.

### *(b) Monitoring Standing Committee*

The Monitoring Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- continued its consideration of the results of St. Mary's University's cyclical review of its 3-year and 4-year Bachelor of Arts (Psychology) programs.
- after concluding its consideration of the results of Concordia University of Edmonton's cyclical review of its 3-year and 4-year Bachelor of Arts (English) programs, conveyed its observations in a feedback letter.
- after concluding its consideration of the results of Mount Royal University's cyclical review of its 4-year Bachelor of Business Administration (General Management) program, including the on-site program and programs offered in collaboration with Medicine Hat College and Red Deer College, conveyed its observations in a feedback letter.

- after concluding its consideration of the results of Mount Royal University's cyclical review of its 4-year Bachelor of Midwifery program, conveyed its observations in a feedback letter.
- continued its consideration of the results of Burman University's cyclical review of its Music Department.
- continued its consideration of the results of Concordia University of Edmonton's cyclical review of its 4-year Bachelor of Management program.
- after concluding its consideration of the results of Concordia University of Edmonton's cyclical review of its Master of Information Systems Security Management (MISSM) and Master of Information Systems Assurance Management (MISAM) programs, was waiting for the conclusion of PRSC's review of the MISSM and MISAM load change proposals.

## **8. Discussion with Minister Demetrios Nicolaides**

At Council's invitation, Minister of Advanced Education, Demetrios Nicolaides, accompanied by Curtis Clarke (Deputy Minister) and Anne Ryton (Acting Executive Director, Accountability and Coordination), met with members to discuss a variety of issues relevant to Council's mandate.

## **9. Follow-up**

Members agreed to a process for reviewing the next program proposal from Red Deer College, should one be referred to Council from the Minister. Members were also made aware that Indigenous introductory training for public agencies would no longer be a mandatory requirement for public agencies. In addition, Paul Gooch provided an overview of the restructuring of the Ontario Universities Council on Quality Assurance (OUCQA), which he chairs, and members reviewed its recently approved principles document.

The next meeting of Council is scheduled for 15-16 June 2020.