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**Minutes of the Ninetieth Council Meeting – 6-7 December 2021  
Via videoconference**

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**Council**

Present: Dietmar Kennepohl (Co-Chair), Gayla Rogers (Co-Chair), Gurston Dacks, Jeff Goldberg, Paul Gooch, Annie Prud'homme-Généreux, Gord Nixon, John Stubbs, Lynn Taylor, Arlette Zinck, Cynthia Zutter

**Secretariat** Paul Gaudette (Director), Guy Germain (Senior Manager), Alex Makar (Coordinator), Robert Rock (Program Analyst)

**Guests** Art Quinney (for agenda item 4 only – via videoconference)  
Kevin Shufflebotham, Wayne Resch, Chad Flinn, Clay Bos, Harrison Applin, Timothy Spielman, Sandy Henderson, Jason Openo, Colleen Whidden, Chuck Payne, Morgan Blair (for agenda item 4 only – via videoconference)  
Janet Paterson-Weir (for agenda item 5 only – via videoconference)  
Justin Kohlman, Vanessa Sheane, Karl Germann, Reddy Ganta (for agenda item 5 only – via videoconference)

Members were welcomed to the ninetieth meeting of the Campus Alberta Quality Council.

**1. Approval of minutes – 20-21 September 2021 / 1 November 2021**

It was MOVED and SECONDED that the 20-21 September 2021 minutes be adopted.

CARRIED

It was MOVED and SECONDED that the 1 November 2021 minutes be adopted.

CARRIED

**2. CAQC Chair and Secretariat report**

The Co-Chairs and Secretariat Senior Manager reviewed their report and responded to members' questions of clarification.

**3. Red Deer Polytechnic – Continued consideration of a proposal for a Bachelor of Education**

Red Deer Polytechnic is seeking approval to offer a new 4-yr Bachelor of Education program. The proposal was initially discussed at the 2 September 2021 meeting. At that meeting, members had agreed to continue discussion of the proposal at a subsequent meeting pending receipt of further information from the institution.

After reviewing the additional information and following further discussion, members agreed to continue discussion of the proposal at a subsequent meeting pending receipt of further information from the institution.

#### **4. Medicine Hat College Organizational Evaluation**

Medicine Hat College is seeking approval to offer a 4-year Bachelor of Paramedicine program. According to Council's procedures, the proposal is subject to a full review (organizational and program evaluation), as this would be the College's first non-applied degree program.

Dr. Art Quinney, Chair of the organizational evaluation team, joined the meeting via videoconference to answer questions of clarification on the evaluation team report and the institution's response to it. At the end of the videoconference, Council's Co-Chair thanked Dr. Quinney for the team's report.

Subsequently, Kevin Shufflebotham (President and CEO), Wayne Resch (Vice President Administration and Finance), Chad Flinn (Dean, School of Trades and Technology), Clay Bos (Dean, School of Arts, Science and Education), Harrison Applin (Dean, School of Health and Community Services), Timothy Spielman (Dean, School of Business and Continuing Studies), Sandy Henderson (Dean, Student Services/Registrar), Jason Openo (Director, Teaching and Learning), Colleen Whidden (Program Coordinator, Education), Chuck Payne (Executive Director, Facilities and Information Technology), and Morgan Blair (Executive Director, Talent, Culture and Strategy) joined the meeting via videoconference to discuss the institution's response to the report.

Following discussion of both the team's report and the College's response to it, members agreed to defer decision on moving the proposal to the program evaluation stage until such time as the College has made further progress in its work toward becoming degree granting.

#### **5. Grande Prairie Regional College Organizational Evaluation**

Grande Prairie Regional College is seeking approval to offer a 4-year Bachelor of Computing Science program. According to Council's procedures, the proposal is subject to a full review (organizational and program evaluation), as this would be the College's first non-applied degree program.

Dr. Janet Paterson-Weir, Chair of the organizational evaluation team, joined the meeting via videoconference to answer questions of clarification on the evaluation team report and the institution's response to it. At the end of the videoconference, Council's Co-Chair thanked Dr. Paterson-Weir for the team's report.

Subsequently, Justin Kohlman (President and CEO), Vanessa Sheane (Vice-President, Academic and Research), Karl Germann (Executive Director, Human Resources), and Reddy Ganta (Faculty member, Math/Computing Science) joined the meeting via videoconference to discuss the institution's response to the report.

Following discussion of both the team's report and Grande Prairie Regional College's response to it, it was MOVED and SECONDED that Grande Prairie Regional College's 4-year Bachelor of Computing Science program proposal be moved to the program evaluation stage.

CARRIED

Members AGREED to the issues to be addressed in the outcomes letter to the institution.

## 6. Follow-up

Following discussion at Council's September retreat with Dr. Sarah Eaton on the role of quality assurance in upholding and enacting academic integrity in higher education, members decided that following the meeting, an ad-hoc committee be struck to review the relevant portions of the *Handbook* and suggest potential changes for consideration at the next meeting.

After reviewing revised wording regarding academic integrity, it was MOVED and SECONDED that changes to organizational standards 3, 5, 7, and 10, and organizational evaluation categories 1, 2, 4, and 8 of the *Handbook* be adopted.

CARRIED

After reviewing revised wording regarding academic integrity, it was MOVED and SECONDED that changes to standard 5 of Council's Additional Quality Assessment Standards for Programs Delivered in Blended, Distributed or Distance Modes of the *Handbook* be adopted.

CARRIED

After reviewing revised wording regarding academic integrity, it was MOVED and SECONDED that changes to the Glossary in the *Handbook* be adopted.

CARRIED

Members also discussed next steps with respect to MacEwan University's application for audit status.

## 7. Committees

### (a) Proposal Review Standing Committee

The Proposal Review Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- with respect to Red Deer College's proposal for a 4-year Bachelor of Business Administration, completed its review in preparation for subsequent discussion at Council.

### (b) Monitoring Standing Committee

The Monitoring Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- after concluding its review of implementation reporting for Lakeland College's 4-year Bachelor of Agriculture Technology, conveyed its observations in a feedback letter.
- after concluding its consideration of the results of Mount Royal University's cyclical review of its 4-year Bachelor of Health and Physical Education (Physical Literacy) program, conveyed its observations in a feedback letter.
- began its consideration of the results of Mount Royal University's cyclical review of its 4-year Bachelor of Health and Physical Education (Sport and Recreation Management) program.
- began its consideration of the results of St. Mary's University's cyclical review of its 4-year Bachelor of Arts (Liberal Studies) program.
- began its consideration of the results of Mount Royal University's cyclical review of its 4-year Bachelor of Child Studies (Early Learning and Child Care) program.
- began its consideration of the results of Concordia University of Edmonton's cyclical review of its 3-year and 4-year Bachelor of Science (Mathematics) programs.

The next meeting of Council is scheduled for 7-8 March 2022.