![Campus Alberta Quality Council logo]

Minutes of the Ninety-Third Council Meeting – 13 June 2022
Via videoconference

Council
Present: Gayla Rogers (Co-Chair), Gurston Dacks, Jeff Goldberg, Paul Gooch,
                Annie Prud'homme-Généreux, Gord Nixon, John Stubbs, Arlette Zinck, Cynthia Zutter

Secretariat   Paul Gaudette (Director), Guy Germain (Senior Manager), Alex Makar (Coordinator),
                    Robert Rock (Program Analyst), Nora MacLachlan (Program Analyst) (Monday only)

Guests   Craig Monk, David McLaughlin, Ken Ristau (for agenda item 4 only – via videoconference)
                Rossitza Marinova (for agenda item 6 only – via videoconference)
                Justin Kohlman, Vanessa Sheane, Brian Redmond, Tom Kaip (for agenda item 6 only – via
                    videoconference

Members were welcomed to the ninety-third meeting of the Campus Alberta Quality Council.

1. **Approval of minutes – 7-8 March 2022**

   It was MOVED and SECONDED that the 7-8 March minutes be adopted, as amended.

                                                                                    CARRIED

2. **CAQC Chair and Secretariat report**

   The Co-Chairs and Secretariat Senior Manager reviewed their report and responded to members' questions
   of clarification.

3. **Committees**

   (a) Proposal Review Standing Committee

   The Proposal Review Standing Committee (PRSC) reported it had taken the following actions on behalf of
   Council since the previous meeting agenda update:
   - agreed to a request from Concordia University of Edmonton for a fully expedited review of its proposal
     for a 4-year Bachelor of Arts (Philosophy) program and, after conducting a desk review, agreed to
     recommend to the Minister that he approve the program. The program was subsequently approved.
   - with respect to Northwestern Polytechnic's proposal for a 4-year Bachelor of Computing Science,
     completed its review in preparation for subsequent discussion at Council.
   - denied a request from City University for a fully expedited review of its proposal for a 4-year Bachelor
     of Arts (Management), thus initiating a partially expedited review of the proposal using Council
     appointed external reviewers.
   - continued its revision of the part B proposal template. The revised template was subsequently
     adopted by Council.

(b) Monitoring Standing Committee

The Monitoring Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- after concluding its consideration of the results of Concordia University of Edmonton's cyclical review of its 3-year and 4-year Bachelor of Science (Mathematics) programs, conveyed its observations in a feedback letter.
- after concluding its consideration of the results of St. Mary's University's cyclical review of its 3-year and 4-year Bachelor of Arts (History) programs, conveyed its observations in a feedback letter.
- after concluding its consideration of the results of Burman University's cyclical review of its 4-year Bachelor of Arts (Behavioural Science) program, was waiting to review the draft feedback letter.
- after concluding its consideration of the results of Burman University's cyclical review of its 3-year and 4-year Bachelor of Science (Psychology) programs, was waiting to review the draft feedback letter.
- completed a preliminary review of the organizational evaluation self-study from Prairie College and conveyed its observations in a feedback letter.
- began its consideration of the results of Ambrose University's cyclical review of its 4-year Bachelor of Science (Biology) program.
- began its consideration of the results of Grant MacEwan University's cyclical review of its 4-year Bachelor of Science in Nursing program.

4. MacEwan University Second Comprehensive Evaluation

Council is responsible for the monitoring of the degree programs approved by the Minister to ensure they continue to meet Council's conditions and standards of institutional and program quality. In February 2019 Council notified Grant MacEwan University it would be conducting a second comprehensive evaluation of the institution.

After general discussion and identification of questions, Dr. Craig Monk (Provost and Vice-President Academic), Dr. David McLaughlin (Associate Vice-President, Planning and Analysis and Registrar and Associate Professor, Math), and Dr. Ken Ristau (Institutional Analyst, Institutional Analysis and Planning) joined the meeting via videoconference to discuss the evaluation team's report and MacEwan's response.

It was MOVED and SECONDED that Council confirm the continuation of approval of the existing baccalaureate programs at Grant MacEwan University

CARRIED

Members AGREED to the expectations to be included in the letter to MacEwan conveying the outcome of the comprehensive evaluation.

5. Follow-up

After considering revisions to the Part B Proposal Template brought forward by the PRSC, it was MOVED and SECONDED that the revised Part B Proposal Template be adopted.

CARRIED

To make the *Handbook* consistent with previously adopted changes to sections on academic freedom, and after agreeing to remove references to a 'statement of faith and/or code of conduct', it was MOVED and

SECONDED that changes to Organizational Standard 3 and to the Organizational Evaluation Framework criteria be adopted.

<div align="right">CARRIED</div>

At the suggestion of the Chair of the Mount Royal University Second Comprehensive evaluation team, members agreed to add a criterion for moving to QA audit status, and it was MOVED and SECONDED that an additional criterion (e) be added to s. 5.3.5.2 of the *Handbook*.

<div align="right">CARRIED</div>

6. **Northwestern Polytechnic – Consideration of a proposal for a Bachelor of Computing Science (Computing Science; Artificial Intelligence)**

   Northwestern Polytechnic (NWP) is seeking approval to offer a new 4-yr Bachelor of Computing Science (Computing Science; Artificial Intelligence) program. Dr. Rossitza Marinova, Chair of the program evaluation team, joined the meeting via videoconference to answer questions of clarification on the evaluation team report and NWP's response to it. At the end of the videoconference, Council's Co-Chair thanked Dr. Marinova for the team's report.

   Subsequently, Mr. Justin Kohlman (President), Dr. Vanessa Sheane (Provost and Vice-President Academic), Dr. Brian Redmond (Dean, Applied Science and Technology) and Mr. Tom Kaip (Academic Staff Association representative and Professor of Mathematics) joined the meeting via videoconference to discuss NWP's response to the report.

   It was MOVED and SECONDED that Council recommend that the Minister of Advanced Education approve Northwestern Polytechnic's Bachelor of Computing Science with a major in Computing Science.

<div align="right">CARRIED</div>

   Members AGREED to the issues to be addressed in the outcomes letter to the institution, including Council's expectations with respect to monitoring.

The next meeting of Council is scheduled for 27-28 September 2022.