
Minutes of the Ninety-Fifth Council Meeting – 27-28 September 2022
Commerce Place
MacEwan University

Council

Present: Gayla Rogers (Co-Chair), Gurston Dacks (Co-Chair), Jeff Goldberg, Rosetta Khalideen, Gord Nixon, Annie Prud'homme-Généreux (Tuesday only), John Stubbs, Arlette Zinck, Cynthia Zutter

Absent: Paul Gooch

Secretariat Paul Gaudette (Director), Guy Germain (Senior Manager), Alex Makar (Research Officer), Allison Peters (Program Analyst)

Guests Craig Monk, David McLaughlin, Ken Ristau, Dawn Sadoway (for agenda item 8 only – in person) Kevin Shufflebotham, Wayne Resch, Clayton Bos, Sandy Henderson, Colleen Whidden, Jason Openo (for agenda item 9 only – via videoconference) Mike Henry (for agenda item 10 only – via videoconference) Justin Kohlman, Vanessa Sheane, Carly McLeod, Nicholas Whalen (for agenda item 10 only – via videoconference)

Members were welcomed to the ninety-fifth meeting of the Campus Alberta Quality Council. This was Paul Gooch's last meeting after 10 years as a member, and he was thanked for his many years of service. Rosetta Khalideen was welcomed to her first meeting.

1. Looking back and looking forward

Members reflected on Council's achievements and challenges it has faced over the past year as well as future opportunities. During the discussion, members considered the feedback Council solicits from evaluators and applicant institutions following each external review. They noted the generally positive comments and identified possible refinements to Council's processes, documents, and advice to institutions to address the few areas identified for improvement. Council also discussed its principles, membership and transition planning, how to connect better with the system, and each member reaffirmed the Member Code of Conduct.

2. Program Evaluation – Is the Way We Do It, the Best Way to Do It?

As part of the retreat portion, one of Council's members led a discussion on the goal of program review, who should do it, who is its intended audience, and what evidence should be collected.

3. Is Mutual Imitation the Wisest Form of Flattery in Degree Quality Assurance?

As part of the retreat portion, one of Council's members reviewed CAQC's approach to quality assurance vis-a-vis that of the BC Degree Quality Assessment Board.

4. Approval of minutes – 13 June 2022 / 14 July 2022

It was MOVED and SECONDED that the 13 June 2022 minutes be adopted.

CARRIED

It was MOVED and SECONDED that the 14 July 2022 minutes be adopted.

CARRIED

5. CAQC Chair and Secretariat report

The Co-Chairs and Secretariat Senior Manager reviewed their report and responded to members' questions of clarification.

6. Follow-up

Members received for information implementation reporting for newly approved degree programs at Athabasca University, Concordia University of Edmonton, MacEwan University, Red Deer Polytechnic, the University of Calgary, and the University of Northern British Columbia.

7. Committees

(a) Proposal Review Standing Committee

The Proposal Review Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- requested further information from Red Deer Polytechnic regarding its request for a fully expedited review of its proposal for a 4-year Bachelor of Arts (Multidisciplinary Studies) program.
- continued its consideration of pre-implementation reporting with respect to Red Deer Polytechnic's 4-year Bachelor of Education program.
- after considering what information should be provided by MacEwan University with respect to its proposal for a Bachelor of Human Service Administration, provided its feedback to MacEwan.
- with respect to Northwestern Polytechnic's proposal for a 4-year Bachelor of Business Administration, completed its review in preparation for subsequent discussion at Council.

(b) Monitoring Standing Committee

The Monitoring Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- after concluding its consideration of the results of Burman University's cyclical review of its 4-year Bachelor of Arts (Behavioural Science) program, conveyed its observations in a feedback letter.
- after concluding its consideration of the results of Burman University's cyclical review of its 3-year and 4-year Bachelor of Science (Psychology) programs, conveyed its observations in a feedback letter.
- after concluding its consideration of the results of Ambrose University's cyclical review of its 4-year Bachelor of Science (Biology) program, conveyed its observations in a feedback letter.
- continued its consideration of the results of MacEwan University's cyclical review of its 4-year Bachelor of Science in Nursing program.
- continued its consideration of the results of Concordia University of Edmonton's cyclical review of its 3-year and 4-year Bachelor of Arts (Sociology) programs.

- continued its consideration of the pre-implementation reporting for Red Deer Polytechnic's 4-year Bachelor of Education.
- began its consideration of the results of Concordia University of Edmonton's cyclical review of its 3-year Bachelor of Arts (Political Economy) program.
- began its consideration of the results of Mount Royal University's cyclical review of its 4-year Bachelor of Interior Design program.
- began its consideration of the results of Mount Royal University's cyclical review of its 4-year Bachelor of Science (Environmental Science) program.
- began its consideration of the results of Concordia University of Edmonton's cyclical review of its 3-year Bachelor of Arts (History) program.

(c) Audit Status Application Review Committee

MacEwan University and Mount Royal University have applied to move to CAQC's quality assurance audit status and have submitted their applications to Council. The Secretariat provided an update on the membership of the committee and next steps.

8. MacEwan University presentation and discussion

Dr. Craig Monk (Provost and Vice-President, Academic), Dr. David McLaughlin (Associate Vice-President, Planning and Analysis and Registrar, and Associate Professor, Mathematics), Dr. Ken Ristau (Institutional Analyst, Institutional Analysis and Planning), Dawn Sadoway (Faculty Co-Chair, GFC Academic Planning and Quality Assurance Committee), and Dr. Craig Kuziemsky (Associate Vice-President Research and Vice-Provost) provided members with an update on the status of current and proposed degree programs and an overview of MacEwan's internal approval process for new degree proposals and periodic assessment policy and practice.

A question and answer period followed.

9. Medicine Hat College – Organizational Evaluation Interim report

Medicine Hat College is seeking approval to offer a 4-year Bachelor of Paramedicine program. According to Council's procedures, the proposal is subject to a full review (organizational and program evaluation), as this would be the College's first non-applied degree program. The results of the organizational evaluation were first discussed at Council's 6-7 December 2021 meeting. At that meeting, members had agreed to defer decision on moving the proposal to the program evaluation stage until such time as the College had made further progress in its work toward becoming degree granting.

Kevin Shufflebotham (President), Wayne Resch (Vice President Administration and Finance), Clayton Bos (Acting Vice President Academic and Provost), Sandy Henderson (Dean of Student Services and Registrar), Colleen Whidden (Program Coordinator, Education), and Dr. Jason Openo (Director, Teaching and Learning) joined the meeting via videoconference to discuss the College's interim report.

Following discussion with College officials, members agreed to defer decision on moving the proposal to the program evaluation stage until such time as the College has made further progress in its work toward becoming degree granting.

10. Northwestern Polytechnic – Consideration of a proposal for a Bachelor of Business Administration

Northwestern Polytechnic is seeking approval to offer a new 4-year Bachelor of Business Administration program. Dr. Mike Henry, Chair of the program evaluation team, joined the meeting via videoconference to answer questions of clarification on the evaluation team report and the institution's response to it. At the end of the videoconference, Council's Co-Chair thanked Dr. Henry for the team's report.

Mr. Justin Kohlman (President), Dr. Vanessa Sheane (Vice-President, Academic and Research), Dr. Carly McLeod (Dean of Business), and Nicholas Whalen (Business Instructor) joined the meeting via videoconference to discuss the institution's response to the report.

After reviewing the additional information, it was MOVED and SECONDED that Council recommend that the Minister of Advanced Education approve Northwestern Polytechnic's Bachelor of Business Administration program.

CARRIED

Members AGREED to the issues to be addressed in the outcomes letter to the institution, including Council's expectations with respect to monitoring.

The next meeting of Council is scheduled for 12 December 2022.