
**Minutes of the 101st Meeting of the CAQC
12 January 2024
Via videoconference**

Council

Present: Gayla Rogers (Co-Chair), Gord Nixon, Jeff Goldberg, Fred McGinn, Moira McPherson, Annie Prud'homme-Généreux, John Stubbs, Arlette Zinck, Cynthia Zutter

Secretariat Allison Peters (Manager), Alex Makar (System Quality Analyst), Daniel Braun (System Quality Analyst), Eric Franke (Program Resource Officer)

Guests Dr. Paul Gooch, Dr. Mark Jonah, Mr. Mark Maxwell, Mr. Myles Hamilton (for item 3 only)

Members were welcomed to the one-hundred and first meeting of the Campus Alberta Quality Council.

1. Approval of minutes

It was MOVED and SECONDED that the minutes of the 14-15 September and 15 November 2023 meetings, and of a Special Meeting held 4 December 2023 be adopted, as distributed.

CARRIED

2. CAQC Chair and Secretariat report

The CAQC Co-Chair and Secretariat Manager briefly reviewed items from their report. This included discussion of the status of Aurora College's Organizational Evaluation and their request for an organizational evaluation to support their degree granting status as a polytechnic institution as determined by the Government of the Northwest Territories.

Co-Chair reported on her meeting with the Deputy Minister, indicating forthcoming progress on new appointments to Council.

3. Prairie College – Organizational Evaluation

Prairie College is seeking approval to offer its first Ministry-approved degree program, a Bachelor of Education. According to Council's procedures, the proposal is subject to a full review (organizational and program evaluation), as this would be the College's first academic degree program.

Dr. Paul Gooch, Chair of the evaluation review team, joined the meeting by videoconference to answer questions of clarification on the evaluation team report and the institution's response to it. At the end of the videoconference, Council's Co-Chair thanked Dr. Gooch for the team's report.

After reflection, Council welcomed Mr. Mark Maxwell (President), Mr. Myles Hamilton (Member, Board of Governors), and Dr. Mark Jonah (Academic Dean) from Prairie College via videoconference to discuss the institution's response to the report.

Following discussion of both the team's report and the College's response to it, members agreed to continue their consideration of Prairie College's organizational evaluation pending receipt of further information to be requested in an outcomes letter.

4. Mandate and Roles Document

Council Co-Chair advised that edits were needed for the existing document, to be undertaken by the Co-Chair and Secretariat and subsequently circulated to Council for approval.

5. Committees

The Handbook Committee's work is on hold pending signing of the Project Lead's contract.

6. Commencement of 3rd Audit Status Review Cycle

After discussion, Council agreed to include MacEwan and Mount Royal universities, which have received Quality Assurance audit status and Delegated New Program Approval Status since the last review, as observer institutions.

Council participants on the Steering Committee were agreed upon.

The next meeting of Council will be scheduled to take place during the period of February 26 – March 8.