
**Minutes of the 113th Council Meeting
30-31 October 2025
Red Deer Polytechnic, Red Deer, AB**

Council

Present: Moira McPherson (Co-Chair), Gayla Rogers (Co-Chair), Jaclyn Doherty, Christopher Hosgood, Kevin McQuillan, Amit Kumar, Erasmus Okine, Annie Prud'homme-Généreux (online), Arlette Zinck, Cynthia Zutter

Secretariat Monte Krueger (Executive Director, Program Innovation and Digital Transformation) (online); Paul Gaudette (Director, Program Oversight and Workforce Planning), Daniel Braun (Acting Manager), Alex Makar (System Quality Analyst); Angharad Hong-Brown (Program Approval Specialist); Aurora Sharmin (Program Resources Officer)

Guests Myles McDougall, Minister of Advanced Education (via videoconference for item 3 only)
Shannon Marchand, Deputy Minister of Advanced Education (via videoconference for item 3 only)
Lindsay Engel (Vice President, Academic & Student Experience) and Shelsea Buskell (Academic Executive Operations), RDP (for item 5 only)

Members were welcomed to the one-hundred and thirteenth meeting of the Campus Alberta Quality Council.

1. Approval of the Agenda

It MOVED and SECONDED that the agenda of the 113th Meeting of Council be approved, as amended.

CARRIED

2. Approval of the Minutes – 9 September 2025

It was MOVED and SECONDED that the minutes of the 9 September 2025 meeting of Council be approved, as amended.

CARRIED

3. Discussion with Minister McDougall

Minister Myles McDougall, accompanied by the Deputy Minister Shannon Marchand and Monte Krueger, Executive Director, Program Innovation and Digital Transformation, met with members virtually to discuss the outcomes of the ABC review of Council, future directions, communication between the

Minister and Council, appointment of new members, Mintz report, innovation and other issues relevant to CAQC mandate.

4. CAQC visioning session

As part of Council's annual fall retreat, members participated in a strategic planning session prepared and led by a CAQC member, Dr. Jaclyn Doherty. This two-part session focused on the current post-secondary environment, new challenges and opportunities for CAQC and the way forward. As an outcome of the planning session, members agreed to continue their discussion at future meetings and to develop an orientation course for new CAQC members.

4. PRSC and MSC breakout sessions

PRSC and MSC conducted their annual breakout sessions to reflect on the past year, what worked and areas for improvement.

5. Red Deer Polytechnic presentation and discussion

Ms. Lindsay Engel (Vice President, Academic & Student Experience) and Ms. Shelsea Buskell (Academic Executive Operations) provided members with an update on the status of current and proposed degree programs and an overview of Red Deer Polytechnic's internal approval process for new degree proposals and periodic assessment policy and practice.

A question and answer period followed.

Council members participated in the tour of campus facilities.

6. CAQC Chair and Secretariat report

The Co-Chairs and Secretariat Acting Manager reviewed their report and responded to members' questions of clarification.

7. Committees

(a) Proposal Review Standing Committee

The Proposal Review Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- Completed its review of the Secondary Education specialization in the Bachelor of Education degree proposed by Northwestern Polytechnic and recommended approval of this program.
- Completed its review of pre-implementation reporting requirements for The King's University's 4-year Bachelor of Kinesiology program and responded to the institution.
- Reviewed a request from The King's University for a fully expedited review of its proposal for a 4-year Bachelor of Arts (Philosophy and Theology) program and recommended approval of this program.
- On request of the Ministry of Advanced Education, reviewed a load change proposal from Concordia University of Edmonton for load changes to its Doctor of Psychology program.

(b) Monitoring Standing Committee

The Monitoring Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- Assisted Council with completing its first comprehensive evaluation of the Alberta University of the Arts through leading Council's discussion at the 26-27 May 2025 meeting and preparing an outcomes letter to the institution.
- Completed its review of the organizational evaluation self-study from Aurora College in the Northwest Territories and identified areas for external evaluation by a CAQC expert team.
- Completed its review of the organizational evaluation self-study from Red Crow Community College and identified areas for external evaluation by a CAQC expert team.
- Assisted Council with completing its organizational evaluation of Portage College through leading Council's discussion at the 9 September 2025 meeting and preparing an outcomes letter to the institution.
- Reviewed organizational evaluation follow-up reporting from Medicine Hat College, led Council's discussion of this agenda item at the 9 September meeting and prepared an outcomes letter to the institution.
- Completed reviewing 2024/25 monitoring reporting and sending feedback letters to the institutions.

8. Quality Assurance Audits

Secretariat reported that quality assurance audits of the University of Alberta and Athabasca University planned for 2024/25 had been completed and outcomes letters sent to the institutions.

Quality assurance audits of the University of Lethbridge and the University of Calgary are planned for the 2025/26 academic year.

9. Future Meetings

Council discussed scheduling of upcoming in-person and virtual meetings for 2026.

Council scheduled its next online meeting for 9 March 2026 and decided to hold an in-person meeting in the second half of May 2026 (dates to be determined). Shorter virtual meetings can be scheduled for January or February of 2026 as needed.