



Minutes of the 108th Council Meeting – 7 February 2025
Via Videoconference

Council

Present: Moira McPherson (Co-Chair), Gayla Rogers (Co-Chair), Jaclyn Doherty, Christopher Hosgood, Amit Kumar, Kevin McQuillan, Erasmus Okine, Annie Prud'homme-Généreux, Arlette Zinck, Cynthia Zutter

Secretariat Paul Gaudette (Director, Program Oversight and Workforce Planning), Allison Peters (Manager), Daniel Braun (System Quality Analyst), Alex Makar (System Quality Analyst), Alison Jeppesen (System Quality Analyst), Eric Franke (Program Resource Officer)

Guests Deputy Minister Shannon Marchand (Item 4); Alysha Wishloff, Policy Advisor, Minister Sawhney's Office (Items 1-5); Monte Krueger, Executive Director, Advanced Education (Items 1-5)

Members were welcomed to the one-hundred and eighth meeting of the Campus Alberta Quality Council.

1. Approval of Minutes – 10 December 2024 meeting

Following discussion, it was MOVED and SECONDED that the 10 December 2024 minutes be adopted, as distributed.

CARRIED

2. CAQC Co-Chair and Secretariat Update

The Co-Chairs and Secretariat Manager reviewed their reports and responded to members' questions of clarification.

3. Standing Committees

a) Quality Assurance Audits

Council members were updated on the status of the Quality Assurance audits planned for Comprehensive Academic and Research Universities in 2025-26.

b) Proposal Review Standing Committee

The Proposal Review Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- Completed review of Northern Alberta Institute of Technology's proposal for a 4-year Bachelor of Business Administration (Accounting and Analytics; Finance) and sent a recommendation to the Minister. The program was subsequently approved.
- Completed review of Red Deer Polytechnic's 4-year Bachelor of Education (Secondary) and sent feedback to the institution on planning to introduce a new CTS Teaching Major.
- Completed review of the King's University's proposal for a 3-year Bachelor of Arts (Business Administration) and sent a recommendation to the Minister.

c) Monitoring Standing Committee

The Monitoring Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- Completed review of Portage College's organizational self-study for completeness prior to recruitment of an external evaluation team by Council.
- Completed review of Alberta College of Acupuncture and Traditional Chinese Medicine's update on remaining conditions from organizational evaluation to lead Council's discussion at the 7 February 2025 meeting.
- Continued review of the results of Alberta University of the Arts' MFA in Craft Media cyclical review.
- Started review of the results of Ambrose University's Business programs cyclical review.

4. Deputy Minister Shannon Marchand – Update on Government Priorities

Deputy Minister Shannon Marchand attended Council and presented on Government priorities including Alberta 2030, Red Tape Reduction, and Reviews of Agencies, Boards, and Commissions. Following the presentation, Deputy Minister Marchand hosted an open discussion with Council. Council Members welcomed the opportunity to discuss the priorities of the Government and the intersections of Council's work in assuring the quality of degrees approved in Alberta.

5. Discussion with Alysha Wishloff Policy Advisor, Minister Sawhney's Office

Discussion with Alysha Wishloff regarding her observations of the 108th Council Meeting.

6. Handbook Revision Project – Update and Next Steps

The revised CAQC Handbook: Degrees and CAQC Handbook: Organizations were presented and discussed.

Following discussion, it was MOVED and SECONDED that the two Handbooks be sent to Senior Academic Officers to initiate institutional feedback prior to final revisions, creation of templates, and publication.

CARRIED

7. Alberta College of Acupuncture and Traditional Chinese Medicine – Organizational Evaluation

Alberta College of the Acupuncture and Traditional Chinese Medicine (ACATCM) is seeking to offer its first baccalaureate degree program which, according to Council's procedures, requires an organizational evaluation of the institution before a program evaluation stage. The results of ACATCM's organizational evaluation were discussed at Council's 28 February and 7 March 2024 meeting. At that time, members had agreed to defer decision on moving the Bachelor of Acupuncture proposal to the program evaluation stage until such time as the College had made further progress in meeting the standards and criteria for organizations to grant high-quality degrees in Alberta.

At its 7 February 2025 meeting, Council discussed a report submitted by ACATCM on remaining conditions from its organizational evaluation.

Following discussion, it was MOVED and SECONDED to move ACATCM's proposal for a Bachelor of Acupuncture to the program evaluation stage, subject to satisfactory submission of one outstanding item from the organizational evaluation.

CARRIED

The next meeting of Council is scheduled for 5 March 2025 via videoconference.