



Minutes of the 109th Council Meeting – 5 March 2025 Via Videoconference

Council

Present: Moira McPherson (Co-Chair), Gayla Rogers (Co-Chair), Jaclyn Doherty, Christopher Hosgood, Amit Kumar, Kevin McQuillan, Erasmus Okine, Annie Prud'homme-Généreux, Arlette Zinck, Cynthia Zutter

Secretariat Monte Kreuger (Executive Director, Program Innovation and Digital Transformation), Paul Gaudette (Director, Program Oversight and Workforce Planning), Allison Peters (Manager), Daniel Braun (System Quality Analyst), Alex Makar (System Quality Analyst), Alison Jeppesen (System Quality Analyst), Eric Franke (Program Resource Officer)

Guests **Keyano College:** Sandra Efu, Interim President, VPA/Provost, Sarah Schmidt, Director, College Librarian, Division of Academic Experience, Dr. Coert Erasmus, Dean, School of Business, University Studies, & Academic Upgrading, Alexis Teske, Interim Dean, School of Health & Human Services;
Site Visit Team Chair: Dr. Michelle Helstein
St. Mary's University: Dr. Sandy Vandenberg, VPA, and Dr. Laurie Carlson Berg, Dean of Education
Site Visit Team Chair: Dr. Henry Algera
Site Visit Chair: Dr. Kerry Godfrey

Members were welcomed to the one-hundred and ninth meeting of the Campus Alberta Quality Council.

1. Approval of Minutes – 108th Meeting of CAQC (February 2025)

Following discussion, it was MOVED and SECONDED that the 108th Meeting of CAQC (February 2025) minutes be adopted, as distributed.

CARRIED

2. Keyano College Organizational Evaluation

Keyano College submitted two degrees to the Ministry in November 2023. Following successful System Coordination Review, the Minister referred Keyano's proposed Bachelor of Social Work to Council on March 20, 2024, and their proposed Bachelor of Science, Environmental Science, to Council on August 1, 2024. Following referral of the Bachelor of Social Work, Keyano submitted their Organizational Self-Study in June of 2024. Council immediately worked with Keyano to schedule a Site Visit with External Academic Experts with senior administrative experience in Alberta and at Polytechnics outside of Alberta. The Site Visit took place at Keyano College in October 2024, and, upon receipt of the Site Visit Team's Report and Keyano's Response, Council met with both on March 5, 2025.

Following discussion with the Site Visit Team Chair and Representatives from Keyano College, Council will proceed with moving Keyano's degree proposals to the Program Evaluation Stage while they work to meet the Conditions for their Organizational Evaluation. This will allow Keyano College to move forward on their degree proposals while also concluding work on their Organizational readiness. As they have indicated they will complete work on the Organizational Conditions by July 2026, this provides adequate time for the review of their proposed degrees (one of which, the BSW, requires national accreditation).

Following discussion, it was MOVED and SECONDED that Keyano College's Organizational Evaluation proceed and move the Program(s) to Evaluation Stage but note that the Program(s) will not be approved until the Conditions of the Organizational Evaluation are met.

CARRIED

3. St. Mary's University, Calgary, Master of Education, Catholic Leadership Program Evaluation

St. Mary's University, in Calgary, proposed a Master of Education with a specialization in Catholic Leadership in November 2022. This program was referred to Council on March 7, 2023, following System Coordination Review. As this program is the first graduate-level program offering at St. Mary's University, this required an Organizational Evaluation focused on their readiness to offer graduate-level programming. In September 2023, Council conducted the Organizational Evaluation Site Visit at St. Mary's University and, following final submission in September 2024, Council moved the proposal to the Program Evaluation stage. The Site Visit for the Program Evaluation was conducted in December 2024 and, following receipt of the Site Visit Team's Report and St. Mary's University's response, Council met with both on March 5th.

Following discussion, it was MOVED and SECONDED that the Master of Education, Catholic Leadership Program, be recommended for approval to the Minister.

CARRIED

4. CityU's Bachelor of Arts (Bachelor of Management) Program Evaluation

CityU Seattle, a private not-for-profit institution, proposed a Bachelor of Arts, Management, in November 2020. This was referred to Council on June 15, 2021. CityU requested an Expedited Program Evaluation; the program did not meet eligibility criteria for an Expedited Program Evaluation. Following work with Council, CityU submitted their final documents on April 9, 2024. In December 2024, Council conducted a Site Visit and has received the Site Visit Team's Report, CityU's response, and met with the Site Visit Team Chair on March 5th.

Following discussion, decision on the CityU Program Evaluation was deferred pending submission of materials from CityU and meeting with CityU representatives.

The next meeting of Council is scheduled for 26 March 2025 via videoconference.