



Minutes of the 112th Council Meeting - 9 September 2025 Via Videoconference

Council

Present Gayla Rogers, Moira McPherson, Amit Kumar, Annie Prud'homme-Généreux, Christopher Hosgood, Cynthia Zutter, Erasmus Okine, Jaclyn Doherty, Kevin McQuillan

Secretariat Alex Makar, Angharad Hong-Brown, Aurora Sharmin, Charlotte Balding, Daniel Braun

Guests Tara Hyland-Russell (Chair, Portage College Organizational Evaluation Site Visit Team), Donna Feledichuk (Vice President Academic, Portage College), Donald Moore (Associate Vice President Academic, Portage College), Gilbert Perras (Dean, Portage College)

Members were welcomed to the one-hundred and twelfth meeting of the Campus Alberta Quality Council.

1. Approval of Agenda - 9 September 2025 meeting

Following discussion, it was MOVED and SECONDED that the 9 September 2025 agenda be adopted, as distributed.

2. Approval of Minutes – 26-27 May 2025 meeting

Following discussion, it was MOVED and SECONDED that the May 2025 minutes be adopted, as distributed.

3. CAQC Co-Chair and Secretariat Update

The Co-Chairs provided an update on correspondence with the Minister of Advanced Education. The Minister responded to Council's May letter and confirmed his attendance at the 30 October 2025 Council meeting. The meeting will begin at 10:30 a.m. in Red Deer to accommodate travel.

The Secretariat provided an update on the Deloitte review of Council. Deloitte's draft report is under review by Advanced Education for factual accuracy and clarity of recommendations. The Secretariat also provided an update on the work of the Expert Panel on Post-Secondary Institution Funding and Alberta's Competitiveness.

Council received updates on Prairie College and the Alberta College of Acupuncture and Traditional Chinese Medicine (ACATCM) program reviews. Alberta Education and Childcare provided a response to Prairie College regarding its Bachelor of Education and its alignment with the Teaching Quality Standard.

ACATCM filed a complaint with its regulator, and Advanced Education shared limited sections of the Part B submission with the regulator, with consent from ACATCM and Council's Co-Chairs.

4. Quality Assurance Process Audits-Spring 2025 Finalization

a) Athabasca University

Council reviewed the results of the Quality Assurance Process Audit for Athabasca University. Members noted the leadership changes underway at the institution and agreed that continued monitoring is required.

Following discussion, it was **MOVED** and **SECONDED** that Athabasca University be required to provide an implementation plan by 15 December 2025 responding to the recommendations of the Site Visit Team's Report.

b) The University of Alberta

Council reviewed the Quality Assurance Process Audit for the University of Alberta and noted the institution's strong quality assurance practices, despite the absence of a formal QA policy.

Following discussion, it was **MOVED** and **SECONDED** that the University of Alberta has successfully met the objectives for the 2024-2026 CAQC Quality Assurance Process Audits, with the following expectations:

1. That the University of Alberta will continue to implement the recommendations of the Audit Team, noting Recommendation 6 - the development of a formal QA policy as a requirement for Delegated Review Status - with an update to Council by 30 March 2026.
2. That the University of Alberta reflect on the implementation and success of these recommendations in the next Quality Assurance Process Audit (to be scheduled in five to seven years).

5. Portage College-Organizational Evaluation

Council reviewed the materials related to Portage College's Organizational Evaluation, including the Site Visit Team's Report, Portage's response, and the Monitoring Standing Committee's (MSC) review.

Council welcomed Dr. Tara Hyland-Russell, Chair of the Site Visit Team, who summarized the Review Team's findings. She reported that Portage had demonstrated leadership and commitment to addressing the recommendations, and that with several conditions in place, the College is positioned to deliver baccalaureate programming.

Following her presentation, Council met with representatives from Portage College. The Vice President Academic and senior academic leaders provided clarification regarding financial planning, faculty qualifications, teaching workloads, and expectations for research and scholarship.

Council discussed the need for policy infrastructure to support degree-level programming, including faculty evaluation and workload policies that balance teaching and scholarly activity.

Following discussion, it was MOVED and SECONDED that Portage College has demonstrated the capacity to implement and sustain baccalaureate-degree programming, and that the application for a Bachelor of Education be advanced to the program-evaluation stage, subject to the conditions outlined in the Site Visit Team's Report.

6. Medicine Hat College-Organizational Evaluation

Council reviewed the Monitoring Standing Committee's report on Medicine Hat College's Organizational Evaluation. Council agreed that the institution has made satisfactory progress on its conditions and is ready to proceed to the program-evaluation stage, subject to further monitoring.

Following discussion, it was MOVED and SECONDED that Council conditionally approve the Organizational Evaluation of Medicine Hat College, subject to submission of a new program proposal to the Ministry and referral of it to Council.

7. Fall Council Meeting (30-31 October 2025)

Council confirmed that the Fall Meeting will be held in Red Deer on 30-31 October 2025. The meeting will include:

- a professional development session led by Jaclyn Doherty, focusing on foresight planning, scenario analysis, and system change; and
- a discussion with the Minister of Advanced Education.

Council agreed to prepare questions and discussion points in advance. Members also reflected on workload pressures, reduced Council membership, and declining international student enrolment across the post-secondary system.

8. Adjournment

The meeting was adjourned at 3:30 p.m.

The next meeting of Council is scheduled for 30-31 October 2025 in Red Deer, Alberta.